


Consent Protocols for Students Acting as Service Users in Teaching Exercises in Applied Social Studies in Social Care

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 <p>OLLSCOIL TEICNEOLAÍOCHTA BHAILE ÁTHA CLIATH DUBLIN TECHNOLOGICAL UNIVERSITY DUBLIN</p>	3SS28	File Location:
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Consent Protocols for Students Acting as Service Users in Teaching Exercises in Applied Social Studies in Social Care.

Revision History

Revision	Date	Revision Description	Originator
01	05 June 2019	Original Document Adopted by academic Board	

1. Purpose

This policy sets out the procedures to be adopted with respect to consent protocols for students acting as service users in teaching exercises. These consent protocols are with respect to students and academic staff on the Applied Social Studies in Social Care degree programme/s.

2. Scope

These consent protocols apply to all students on the Applied Social Studies in Social Care degree programme who are acting as service users in teaching exercises. These consent protocols apply to all academic staff on the Applied Social Studies in Social Care degree programme who are using teaching exercises with students acting as service users.

2. Definitions

Consent Protocols	This means students giving verbal and/or written consent to participate in teaching exercises involving acting as service users.
Teaching exercises	These refer to practical teaching exercises such as role-plays where students act as service users, for demonstration and learning purposes.

3. Reference

2MP35	Data Retention Policy
2MP27	Data Protection Policy
3SS04	Student Disciplinary Procedures

4.0 Policy

- The use of teaching exercises for students acting as service users are a core part of the Applied Social Studies in Social Care degree programme, for demonstration and learning purposes.
- Students will be encouraged to fully engage with all learning opportunities including those where they may act as service users in teaching exercises.
- This may involve students acting as service users in practical and in-class teaching exercises.
- The principles of good practice regarding consent will be adhered to with respect to engagement in such teaching exercises.
- A process of rolling informed consent will be implemented where consent will be obtained from students at the start of each year with respect to their engagement in these activities.
- Academic staff will also ensure that consent is verbally given at the start of each teaching exercise.
- Consent will be freely given and students will be fully informed of the rationale for engaging in these activities in terms of the benefits to their learning.
- Staff will ensure that teaching exercises do not include any physical contact and will take into account religious considerations.
- No personal or sensitive personal data will be disclosed during these teaching exercises with confidentiality being maintained throughout the process.
- Strict protocols will be in place with regard to privacy and no recording of these teaching exercises will be permitted.
- Failure to comply with this policy may lead to disciplinary action being taken in accordance with the TU Dublin Blanchardstown's policy on disciplinary procedures (2MP27).
- TU Dublin Blanchardstown policy will be followed with respect to retention and disposal of any data arising from these teaching exercises with such data being retained for a period of twelve months, in line with TU Dublin Data Retention Policy (2MP35 - GDPR) and related policies.

5.0 Procedures

- Academic staff must ensure that students are made aware of the policy in relation to return of consent when acting as service users in teaching exercises.
- Academic staff are responsible for detailing consent protocols to students at the start of each year and adopting a process of rolling informed consent for the duration of the undergraduate degree programme.
- Academic staff are responsible for informing students on TU Dublin Blanchardstown policy on data retention and storage with respect to the placement assessments.

6.0 Limitations/Approvals/Responsibilities

- Academic staff are responsible for explaining consent protocols to students with respect to students acting as service users in teaching exercises.
- Students are responsible for ensuring they fully understand their role with respect to such teaching exercises in terms of confidentiality and the strict no recording policy.

7.0 Sample Consent Form.

CONSENT FORM FOR APPLIED SOCIAL CARE STUDENTS TO ACT AS SERVICE USERS IN TEACHING EXERCISES.

I _____ on this day _____ give my consent to participate in teaching exercises where I may be asked to act as a service user.

The consent given is fully informed and freely given, I am aware that I can access the policy 3SS28 for further information on the context in which such consent is given. I understand that participation is voluntary and I may withdraw from participation in a teaching exercise at any point and such withdrawal will not have any consequences for me.

Signed: _____

Date: _____