

REPORT OF EXTERNAL EXAMINER

E 3

[To be submitted by the external examiner to the Head of School by 20th June annually]

NOTE: No personal comments in relation to students or staff members should be made.

Part 1 Details of programme

Programme Code and Title	
Academic Year	
Subject(s)/module(s) and Year(s) of programme examined	
Details of Duties undertaken	
Date(s) of Visits	

Part 2 Examiner's report on Programme

Did you receive the Student Handbook and programme learning outcomes? Yes / No

Please comment on (if applicable):

Timeliness, presentation, standard of questions, appropriateness in respect to learning outcomes being measured of examination papers / assessment briefs

Marking Schemes and Worked Solutions

Structure and organisation of the examination

Presentation of Student Work

Was the quality of student work in line with your expectations for a programme of this level

Overall performance / Academic Standard of candidates in relation to their peers nationally and internationally

Part 2 (continued)

Your general opinion of the programme and the quality, fairness and consistency of the assessment strategies used in measuring the stated module learning outcomes and overall programme learning outcomes
Suggestions to improve the assessment of students on the programme
Suitability of Learning and Teaching Methods Used
Aspects worthy of recommendation / Examples of Best Practice
Feedback received from the School on implementation of previous recommendations
If this is your first year of appointment, please comment on the adequacy of briefing materials. Is there any additional information which you would have liked to receive?
Other Comments / Observations
Any matters you wish to bring to the attention of the Programme Committee and School
Any matters you wish to bring to the attention of the College / Institute

[Please comment on other relevant issues, adding further pages as required.]

Part 3 External Examiner Details

Name	
Address	
Year of appointment as examiner	

In relation to the General Data Protection Regulation (GDPR) 2016, Academic Affairs' Privacy Notice is available at: <http://www.dit.ie/qualityassuranceandacademicprogrammerecords/gdpr/>

I understand that the above information and personal data are being submitted to the relevant University Committees for the purpose of carrying out my duties as External Examiner. I understand that the above personal data will also be shared with the Quality Assurance Office and School Administrator for administration purposes. I understand that report forms will be retained on file in electronic and/or hard copy format by Colleges for the specified period in the relevant data retention schedule, following which they will be confidentially destroyed.

Signature: _____ Date: _____
External Examiner

General comments including special circumstances impacting on classgroup, exceptional or poor performance in particular subjects or elements of examination, or overall results, etc.

Comments by Programme Chair:

Signature: _____
Programme Chair Date

Comments by Head of School

Signature: _____
Head of School Date

Comments by Director of College

Signature: _____
Director of College Date