

TEMPLATE FOR THE DUE DILIGENCE REPORT ON PROPOSED NATIONAL COLLABORATIVE PROVISION

Criteria	Evidence (Documentary and other)	Risks Identified (detail) and Level (High /Key/ Tolerable /Low)	School's comments	CLT Comments
How well the education objectives of the potential partner organisation align with those of TU Dublin				
Compatibility of the two organisations' mission, vision and strategy				
Experience (if any) of working with this partner				
The public and legal standing of the potential partner in Ireland	If unclear, the advice of the Institute Secretary should be requested.			
The financial stability of the potential partner	Accounts documents to be submitted to Finance and Finance requested to provide a statement on the financial stability of the partner based on evidence provided.			
The proposed financial arrangements/costings of collaboration	Programme costing template to be attached. Finance Advisor to review proposed arrangements and costings and sign off the programme costing template.			
The ability of the potential partner to provide the following resources to deliver the partnership objectives and within the quality framework: – human resources including				

appropriately qualified and experienced staff – physical resources, in terms of accommodation, facilities and equipment – organisational resources including quality assurance including assessment processes, student support services, – teaching & learning and student experience				
The ability of the partner to comply with Irish Data Protection requirements, Freedom of Information Requirements and Equality Requirements				
The ability of the potential partner to provide an appropriate and safe working environment for students and staff, where applicable				

I confirm that this has been added to the College's Risk Register and attach a copy of the completed risk register template.

Signed: _____
Head of School

Date: _____

Signed: _____
College Director

Date: _____