

## MINUTES OF 10TH MEETING OF THE *TRANSFORM-EDU* PROJECT

Held on Friday April 3, 2020 at 10:00 Hrs, via Video Conference in Teams

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### Present:

- [WP1] Cormac Doran (Chair), Philip Owende (Taking Minutes);
- [WP2] Barry Ryan;
- [WS3.1] Cormac McMahon, Andy Maguire;
- [WS3.2] Aiden Carthy;
- [WP3.3] Phil Mulvaney;
- [WS3.4] Martha Burton, Noel O'Connor, Cormac Doran;
- [WS4.1] Miriam O'Donoghue;
- [WS4.2] Larry McNutt, Margaret Kinsella;
- [WS4.3] Kevin O'Rourke;
- [WP5] Philip Owende;
- [WP6] Sandra Thompson;

### Apologies:

- [WP5] Brian Bowe

### In Attendance:

None

### 1. Adoption of Agenda

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- Agenda was adopted by the meeting

### 2. Minutes of Previous Meeting.

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- Coordinator apologised for delayed release of the minutes, agreed to be deferred to next meeting.

### 3. Matters arising

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- 3.1 Reported that there was progress towards the development of TU Dublin's educational model for learning, and Dr Pat O'Donnell is involved in compiling information. IMPACT project is organising Festival of Learning. Various initiatives that will fit into curriculum model (Transform-EDU project to be a contributor). A review is ongoing and greater detail will be presented when ready.
- 3.2 However, noted that everything is on pause for festival of learning. It may be beginning of next semester when all will be brought together.
- 3.3 Reported that Dr Pat O'Donnell was working on consultation questionnaire for ongoing projects, and towards addressing issues in TU Academic Council perspective in attempting to integrate the ongoing strands. Discussed the need to get the matrix of all project.
- 3.4 Reported that Civic Engagement has a working group that is continuing from what was delivered by the PDR process. Agreed to upload research files on Active Citizenship, and anyone interested to contact Phil Mulvaney.
- 3.5 Noted that Education Model + Curriculum Design will have impact on all aspects of university life and requires thorough reflection and sustained consultations
- 3.6 Covid-19 interventions has scamped the original plans to hold a project meeting at Broombridge and to be orientated with the facilities available there. Invitation still open when university resumed.

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Transformative Student-Centred Learning Record (*Transform-EDU*) Project is supported by:

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#### 4. Impact of online working arrangements on work packages outputs.

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The purpose of this agenda item and the meeting in general was to check how WO/Workstream is impacted, and what is to be reported back when required. Each WP/Workstream to upload the monthly progress report as required.

Issues raised for noting were:

- 4.1 Miriam reported that due to university closure WS4.1 Pilot in Tallaght is on hold, i.e., the 10 week programme has been deferred possibly to Q1, 2021.
- 4.2 Barry Reported that the MPhil project in WS2 is deferred due to Covid-19 as inward travel is suspended. Candidate has been informed of the hold on starting date until decision made for travel. Consider starting her online. Coordinator to follow with HR/LINC in case there are modalities to facilitate commencement remotely.
- 4.3 Mary McNamara research has remained intact through Covid-19. GRS is in process of approving the new examination process.
- 4.4 Aiden reported that the postdoc recruitment is delayed again, as the candidate who had been identified to start in due course was recruited elsewhere due to delayed commitment from TU Dublin. The post is to be re-advertised.
- 4.5 Kevin student dashboard is to be delayed as a results of ambiguity re Moodle data required.

#### 5. Request for WP/Workstream Leaders' Budget Issues

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- 5.1 Highlighted that currently, some WP/Workstream expenditures do not reflect what has been incurred. As such, carry-over of funds from Year 1 had to be justified in the HEA accounting in February 2020.
- 5.2 WP/WS Leader requested to ensure that their accounts accurately reflect the expenditures to avoid losing any

#### 6. AOB

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- Reported that Convene Project was submitted under HCI Pillar 3, a joint project proposal between TU Dublin and UCD and focusing on entrepreneurship and innovative learning. The proposal includes concept of STLR as envisaged in Workstream 4.1 of Transform-EDU.
- Noted that some recruitment issues still pending as these required face-to-face interactions that have been suspended.
- Noted that in the post Covid-19 things will be different including original plans for elements of the Transform-EDU Project. We should consider this an opportunity to refresh the project plans in the context of the new normal. It was proposed that the project to consider holding a Workshop with the objective of pulling elements and participant together to kick-start things again. Will require planned fora, guest speakers etc.
- Each workstream encouraged to publish outcomes in mainstream journals as progress is made.

Date for next meeting: Agreed for May 8<sup>th</sup>, 2020. Team requested to forward any agenda items.