

MINUTES OF 9TH MEETING OF THE *TRANSFORM-EDU* PROJECT

Held on Friday February 7, 2020 at 14:00 Hrs, in Embryo Room, Synergy Building, Tallaght Campus

Present:

- [WP1] Cormac Doran (Chair), Philip Owende (Taking Minutes);
- [WP2] Jen Harvey, Barry Ryan;
- [WS3.1] Cormac McMahon, Andy Maguire;
- [WS3.2] Aiden Carthy;
- [WS3.4] Martha Burton, Noel O'Connor, Cormac Doran, Ronan Keaskin;
- [WS4.1] Paul Dervan, Miriam O'Donoghue;
- [WS4.3] Kevin O'Rourke;
- [WP5] Brian Bowe, Philip Owende;
- [WP6] Sandra Thompson, Miriam O'Donoghue;

Apologies:

- [WS3.3] Pat O'Connor;
- [WS4.2] Larry McNutt;

In Attendance:

None

1. Adoption of Agenda

Adopted

2. Minutes of meeting of September 27th, 2019

Adopted, proposed by Phil and seconded by Miriam

3. Matters arising

- Templates for research activity....consistency in approach + data to validate comparison of results. Easier to look at wider range of variables. E.g. AC is looking at impact of attrition, it would be nice to compare and attribute factors. Important to have baseline data for comparative analysis.
- Position regarding ethical clearance: Each sub-project to apply for separate ethical clearance. Normal approval to be adopted. The LTTC uses standard protocol that will be adopted for Transform-EDU, Kevin to circulate.

4. WP1 Project Organisation/Management

- Two postgrads are already in place and allocated supervisors.
- Emphasised the need to focus on project deliverables per proposal. It is highly recommended to consider peer-review publications as outputs from work packages and workstreams, and Coordinator and Director to emphasis with WP/Workstream leaders.
- Opportunity to link with TU Strategic Intent/Plan (SP) must be explored. The SP team is aware of Transform-EDU mapping and needs alignment. Suggested that Cormac to write to Margaret Whelan re Transform-EDU and alignment to SP. Suggested that a range of key actions from SP should be adopted in WP/Workstreams, e.g., the curriculum model piece under WP2 could be the main one. Cormac to structure.
- Irish Journal of Academic Practice may have a special issue for Transform-EDU, special edition could be commissioned and invite external peer-reviewers. Co-Create are hoping to have a special issue. Challenge/Importance for university is to enable connection to get maximum value from project.

Transformative Student-Centred Learning Record (*Transform-EDU*) Project is supported by:

5. Work Package/Work stream status and reports (Please focus on tracking of milestones and deliverables per project submission document)

5.1 Workpackage 2 (Progress report uploaded to OneDrive)

- WP2 is on target and there has been extensive consultation meeting for next stage of process is scheduled and all is coming together to create something unique and distinct. Prototype to be tried in semester 2 followed by rolling out extensively through campuses through curriculum shapers.
- Uncertainty expressed on who is looking after graduate attributes? A conclusive process is required but lack of ability to make decisions and to move on was highlighted. Suggested WP Actions as: Need to review in the context of strategic plan; need to proof the 5es against the SP considering that grad attributes require TU wide relevance.
- Noted that opportunity is timely to refresh and revisit Grad Attributes. Reported that Larry McNutt is coordinating the tying of all together. Therefore, Cormac is to seek clarification from Larry and report back. Noted that a consensus view with decision making structure is required, vide; Who has responsible, grad attributes, curriculum framework etc.?
- WP to consider disseminations at the forthcoming Polytechnic Summit to be hosted by TI Dublin, and also the next HEIT conference.

5.2 Workstream 3.1 (Progress report uploaded to OneDrive)

- Reported that the Workstream is considering Erasmus+ submission under agriculture/food theme.
- Workstream initiated a living lab collaboration with the TU Dublin School of Architecture.
- Noted that the SP team is aware of the ongoing work in Transform-EDU.
- Noted a need to maintain a shared repository for material on sustainability theme.

5.3 Workstream 3.2 (Progress report uploaded to OneDrive)

- Reported the ongoing piloting of EI coaching model and need for retesting some elements. Mindfulness module is also being piloted
- Postdoc Scholar and MA student recruitment process ongoing.

5.4 Workstream 3.3 (Progress report uploaded to OneDrive)

- Workstream has developed Active Citizenship module to be done within any 3-4 year programme, encompassing benefit to society, engagement activity and partner involvement, advancement of civic engagement. Also linked to Corporate Social Responsibility (CSR) working group to look at business in community
- Reported that the MA research student has been recruited and started in September 2019

5.5 Workstream 3.4

- Workstream 3.4 has been tasked with creating a calendar of TL events across the university. Noted that City Campus had listing already. Martha was tasked for Tallaght Campus and Cormac for Blanchardstown, but it was noted that number of events with co-curricula themes were low in both campuses.

5.6 Workstream 4.1 (Progress report uploaded to OneDrive)

- Practicable TL has been developed and which students are already using. Subsequently, Workstream will be testing user perspective to enable staff training.
- Planning to deliver 90 min webinar on the use of e-Portfolio as a teaching tool.
- The KPI framework for TL has been approved by steering group, the next step is to seek external validation and monitoring.
- Reported that the STLR project has been shortlisted for The Education Excellence Award 2020 under Career Impact Strategy Award Category.
- For dissemination of outcomes, Workstream 4.1 is preparing a paper for HEIT 2020 Conference. Also, a peer-review paper is under consideration possibly targeting the European Journal of Education or outlet of similar standard.
- In Partnership with Enovation Ireland, the Workstream continues to develop the STRL interface to Moodle and e-Portfolio platform (initial testing Mahara e-Portfolio system but desire to be platform independent at later stage).

5.7 Workstream 4.2 (Progress report pending)

- Reported that due to other work commitments of Workstream 4.2 coordinator, progress is lagging. Therefore, Larry has been asked to nominate alternative Lead.
- Also, the position of postgrad student is still vacant and the coordinator is being asked to expedite the recruitment.

5.8 Workstream 4.3 (Progress report uploaded to OneDrive)

- Dashboard development process is ongoing and localised and cross-organisation data is being sought for testing.
- Noted that the university still lacks data policy/strategy that is required to fully utilise the dashboarding intentions and capabilities.

5.9 Workpackage 5 (Progress report uploaded to OneDrive)

- Noted that implementation of Quality Framework will require detail of Organisation Design, therefore elements of the WP5, specifically process authorisation will be presented as tentative.
- Development of the QF will be linked to CINNTE Review and with consideration of the SP.
- A series of surveys to be developed and administered using Focus Groups, and there will be need for feeding from other WPs

5.10 Workpackage 6 (Progress report pending)

- Generally positive cross-campus engagement with the Workpackage reported.
- Most of the activity pegged on progress under Workstream 4.1.

6. Scoping of Mainstreaming Plans & contribution to NFTL

- Each WP/Workstream to reassess progress and align same to mainstreaming plans and contribution to NFTL, explaining any relevant deviations if applicable.

7. Projecting Impact

- Each WP/Workstream to reassess progress alignment with the originally envisioned impact of component, and explaining any relevant deviations if applicable.

8. AOB

- Noted the need to enhance Transform-EDU branding and communication of activity and events.
- Where students are on-board, WPs/Workstreams to aim at using student presentation to communicate progress.

Date for next meeting: TBD