

Technological University Dublin Governing Body

Final Signed MINUTES

MEETING 65: Governing Body Meeting 15th October 2025

PRESENT: Chair: E. O'Shea, E. Maher, M. Gately, W. Johnston, E. Russell, D. Lillis, M. Cooke, L. Shoemaker, J. Cowman, N. Sebastine, C. Clune Mulvaney, L. Sharkey

APOLOGIES: R. English

IN ATTENDANCE: CFO Stephen Harton, Interim COO: Sally Anne Sherry

SECRETARIAT: Dr. Pamela Kelly, Iseult Kelly

INVITED: Dr. Dominic Dillane (CRO), Dr. Ciaran O'Leary

REF	ITEM	Decision
Section A – Standard Items		
65.A.01	<p>WELCOME AND INTRODUCTION</p> <p>INTRODUCTION, ATTENDANCE AND APOLOGIES</p> <p>The Chair welcomed all attendees to the meeting.</p> <p>.</p>	
65.A.02	<p>PROPOSED MEETING AGENDA</p> <p>The agenda for the meeting, as had been circulated, was approved.</p>	Proposed: W. Johnston Seconded: J. Cowman
65.A.03	Declaration of Conflict of Interest- all members present confirmed that there was no conflict of interests.	
65.A.04	Declaration of Confidentiality – all members present agreed to abide by strict confidentiality.	
65.A.05	<p>Draft Minutes Governing Body Meeting</p> <p>Governing Body members approved the draft Minutes Dated: 27-08-2025 as presented.</p>	Proposed: L. Shoemaker Seconded: E.Maher
	MATTERS ARISING	

65.A.06	<p>Chair recruitment Update and Ministerial Nominees</p> <p>The Chair advised that the deadline for applications for Chair of Governing Body has been extended to 6th November. The ministerial nominees are under consideration by DFHERIS.</p>
65.A.07	<p>Update on SRMS.</p> <p>The Chief Recovery Officer (CRO) and Asst. Head of Academic Affairs joined the meeting.</p> <p>The CRO gave a presentation with a breakdown of the current enrolment status and numbers of registered students in the University and any impact this would have on fee income. He advised that the data available in the system was the main challenge. The Asst Head of Academic Affairs continued the presentation, outlining the project plan moving forward and the timeline for work packages. [REDACTED]</p> <p>[REDACTED]. A plan will be put in place in case of any unexpected challenges regarding the use of Banner for the January examination session. This will be developed in partnership with Faculties, Examinations Office and other parties as required.</p> <p>The item was opened to discussion with queries relating to other Universities' experience of the same system, whether there are budgetary implications and the process for updating the HEA. [REDACTED]</p> <p>[REDACTED]</p> <p>The President expressed her thanks to the Team who have stepped in.</p> <p>A Governing Body resolution was passed to continue with the current arrangement for the management of the SRMS project as agreed on the 03-10-2025 GB meeting.</p> <p>GOLD Team minutes</p> <p>The minutes were noted.</p> <p>Employee Engagement Survey Overview</p> <p>[REDACTED]</p> <p>[REDACTED]. In this context, the provision of a staff room in Central Quad has been a positive step forward.</p> <p>Academic Council Structure review</p> <p>The Chair read Section 17(b)(2) of the Technological Universities Act 2018 concerning the review of Academic Council. The President proposed that a review of the Academic Council, including its Terms of Reference, be undertaken. Following discussion on the current functioning of the Academic Council, the Governing Body</p>
65.A.08	Proposed M. Gately Seconded L. Shoemaker
65.A.09	
65.A.10	

agreed to pause the ongoing Academic Council elections. In accordance with Section 17(b)(2) of the TU Act 2018, the Governing Body approved the extension of the current members' terms of office until 30 September 2026, to allow the review to proceed. The President, as Chair of Academic Council, will revert to the Governing Body in November 2025 with revised Terms of Reference. The Governing Body's decision is to place a full pause on Academic Council elections pending completion of the review.

Proposed: L. Shoemaker
Seconded: J. Cowman

65.A.11	<p>Academic Hub update</p> <p>The interim COO gave an update on the progress of the Academic Hub. A timeline for the project was outlined. Funds available to the GDA, were discussed.</p> <p>The Interim COO committed to giving a full update on the Academic Hub at the November meeting. The COO also explained the impact of the Unitary charge for TU Dublin.</p>	Discussed
65.A.12	<p>HEA Deliverables Update</p> <p>The CRO provided an update on HEA deliverables and confirmed that the Q3 deadline will be met. The Chair inquired whether additional resources were needed. The CRO advised that he is satisfied with current resourcing. The CRO was thanked for all his work on this.</p>	Discussed
65.A.13	<p>Industrial relations update was discussed.</p>	Discussed
65.A.14	<p><u>HEA Correspondence</u></p> <p>Erasmus+ Audit</p> <p>It was noted that the letter was a standard notification in the first phase of audit.</p>	Noted
65.A.15/16	<p>HEA letters</p> <p>Following a discussion on accounting standards, the Board agreed that a response will be drafted and issued.</p>	Discussed
65.A.17	<p>iii) Letter to GDA re: Geothermal x2</p> <p>The Interim COO provided background to the project and the issue around HEA derogations. The correspondence was noted and the University will not be proceeding without HEA approval in advance. A further paper is awaited, and the matter of funding will be considered. This item return back to the UET to examine the research component of this project.</p>	Discussed
65.A.17	<p>iv) Update from Elaine Martin Re: Subsidiaries</p> <p>The University Secretary read out the reply from HEA of the 13-10-2025. The Governing Body confirmed that it was fully assured. The response letter 16-10-2025 was approved. It was noted that the CFO had contacted Enterprise Ireland in relation to the LINC subsidiary and would be meeting with them.</p>	Approved
65.C.04	<p>The Chair updated the Governing Body on the LINC Collaboratory. (This item was taken out of sequence)</p> <p>TU Governing Body authorisation (memo circulated to members with the following text)</p> <p>The Chair reminded the meeting that TU Dublin is the sole member of LINC Collaboratory CLG.</p>	Proposed; L. Shoemaker Seconded: J. Cowman

It was explained to the meeting that TU Dublin, as sole member of LINC Collaboratory CLG, may appoint and remove directors of LINC from time to time in accordance with the Companies Act 2014 and the Constitution of LINC. It was proposed that TU Dublin appoint new Directors or remove existing Directors of LINC Collaboratory CLG from time to time (the “LINC Collaboratory Director Changes”).

IT WAS RESOLVED that:

- a. The President be and is hereby authorised to represent the University, in its capacity as sole shareholder, and to approve in her absolute discretion the appointment of any person(s) as a Director of LINC Collaboratory and the removal of any existing Director(s) of LINC Collaboratory CLG from time to time;
- b. any document, deed or instrument necessary or desirable or expedient to be issued, entered into or executed and delivered by TU Dublin in connection with or pursuant to the LINC Collaboratory CLG Director Changes be executed by The President or, if required or expressed to be executed as a deed, be executed and delivered under seal by The President and the Chair of the Governing Body in accordance with section 8 of the Technological Universities Act 2018
- c. The President be and is hereby authorised to take all such actions on behalf of TU Dublin as sole shareholder, as she shall in her absolute discretion or as directed by the Governing Body consider necessary, desirable or expedient in connection with the LINC Collaboratory Director Changes.

Proposed: L. Shoemaker

Seconded: J. Cowman

DRAFT S21 Notification to DFHERIS

- 65.A.18 i)The letter was circulated in hard copy by the University Secretary and subsequently approved.
ii)Letter to the Minister from the President was presented

Proposed: L. Shoemaker

Seconded: J. Cowman

Noted

- 65.A.19 New GB Members were added to the media monitoring service by Ruepoint.

Finance Items

- 65.B.01 Cashflow Report

Propose: E. Russell

Second: L. Shoemaker

UET Appointments/GB membership

- The Interim COO gave an update on the Interim CIO recruitment and role.

Noted

Micromail Contract - Provision of Microsoft software licensing and professional services.

- The President noted that this submission was bypassing UET. This item came through the transformation investment Board and should get President or UET approval. This is to be rectified going forward. This item came to the finance and property

Proposed: Mary Cooke

Seconded: Eamon

	subcommittee for approval and it was agreed for it to proceed to the Governing Body for approval. The contract was approved.	Maher
65.B.04	End User Device Security Policy. The policy was approved.	Proposed: E. Russell Seconder: L. Shoemaker
65.B.05	IT Penetration Testing Policy The policy was approved.	Proposed: E. Russell Seconder: L. Shoemaker
65.B.06	Minor update to Records Management, Retention and Destruction Policy The policy was approved.	Proposed: E. Russell Seconder: L. Shoemaker
65.B.07	Climate Action Roadmap The Interim COO advised that there is a statutory requirement for submission. The document is aspirational and is based on funding being available.	Propose: M. Gately Second: W. Johnston
65.B.08	University Seal Report Documentation was provided and the item was noted.	Noted
65.B.09	Top 5 Institutional Risks Documentation was provided and the item was noted.	Noted
65.B.10	AGS template 2025 Documentation was provided and the item was noted.	Noted
65.B.11	Formal report of compliance re: subsidiaries The University Secretary noted that a request had been made to furnish the Governing Body with a formal report of compliance on the subsidiaries of TU Dublin, in line with the TU Dublin Code of Governance for subsidiaries.	Noted
65.C.01	Executive Structures Project EESP update The President advised that she had circulated the EESP Report to UET members and offered to meet them individually to discuss. She advised she had met with social partners and the report had been quite positively received. A wider staff consultation process is planned, but is temporarily stalled and it is hoped it will start again in November.	Discussed
65.C.02	UET Report It was noted that staff & students need to be trained on the implications of the Unitary Assessment regulations. The President will take this back to UET.	Discussed
65.C.03	LINC update from William Johnston from FPC The Chair of the FPC gave an update per the documentation provided.	Discussed
65.C.04	Resolution on LINC Collaboratory Subsidiary This item was discussed. See above and approved	
	Academic Council Elections- Update	

REF	ITEM	Decision
65.D.01	This item was discussed under 65.A.10	Noted and Approved above
65.E.01 04	<p>Committees Meetings Reports</p> <p>Reports were provided to the Governing Body prior to the meeting and no comments were made.</p>	Noted
65.F.01	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> i. The Interim COO advised the Governing Body that if any member would like to complete protected disclosure training to contact her directly and she would arrange. ii. Governing Body Action Log (Open Items) <p>The Office of the University Secretariat is conducting a review of the action log and will provide the Governing Body with an update at the February 2026 Governing Body meeting</p> <p><i>Zoë Tolhurst</i></p>	Noted

SIGNED _____

DATE: 26-11-2025