

**School of Tourism and Hospitality Management**

**Application for Exemption based on prior Qualification**

**Semester 2 – Academic Year 2023/2024**

**TO BE COMPLETED BY STUDENT**

**PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Student ID: |  |
| Address: |  | | |
| Course Programme: |  | Year: |  |
| Academic Session: | 2023/2024 | Course Tutor: |  |
| Contact No. (Mobile) |  | Email: |  |

**Please provide the following information in relation to the exemptions sought.**

**Please attach a copy of your supporting examination results/transcript with this form.  This form will not be accepted or processed without a copy of examination results.  Please continue attending class until you receive notification in writing from the School office as to whether your exemption has been granted or not.**

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| --- | --- | --- | --- | --- |
| **Name of module(s) for which you are requesting an exemption in**  **Semester 1** | **Module code** | **Name of qualification and**  **module previously undertaken** | **Year**  **Examined** | **Grade or Mark Achieved** |
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**Are there any factors which you wish to be taken into consideration in relation to your application for exemption?**

**You may continue on a further sheet. Copies of transcripts of results which support the application should be attached to this form. Students are advised to discuss their application with their Year/Course Tutor prior to submission.**  **I wish to apply to the School of Tourism & Hospitality Management to proceed for exemption from attendance and assessment of the above subjects from my current year. The information I have provided in relation to this application is accurate to the best of my knowledge.**

**The completed forms plus supporting documentation should be submitted to**[**tourism.hospitality@tudublin.ie**](mailto:tourism.hospitality@tudublin.ie)

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| --- | --- | --- | --- |
| Student Signature: |  | Date: |  |

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| --- | --- | --- | --- |
| Staff Signature: |  | Date: |  |

**Closing date for receipt of completed exemption forms is Friday 26 January 2024 at 5 pm.**