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| **Application for ethical approval for MA research projects**  **(revised February 2021)** | |
| **Avoid the following common reasons applications are not processed and approved**   * **Please ensure your supervisor has signed the ethical approval form.** * **Submit only as a single PDF document - do not submit multiple files/attachments/documents** * **Use only your TU Dublin email address in all documentation / correspondence relating to your dissertation** * **In the letters/information leaflets for participants and gatekeepers, include a statement that ethical approval has been received from the Head of School** | |
| **Title of the proposed project**: | |
| 1. **Researcher Details** | |
| Surname: | Forename: |
| TU Dublin E-mail: | |
| **Research Supervisor**: | |
| 1. **Please give a concise summary of your research proposal (300 words max).**   This should include the purpose of your research and detail of how you intend to conduct it (data collection methods, sampling, analysis, and ethical issues). | |
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| 1. **Sample/Participants**   Specify the number and composition of participants taking part in this project and the proposed recruitment process  Are participants under the age of 18 to be included? Yes No  **If yes**, **please fill in the section F below for research involving children and young people under 18 years of age**  Are vulnerable participants aged 18 years and over to be included?  Yes No  **If yes**, **please fill in the section G below for research involving vulnerable individuals/groups aged 18 years and over**  Are participants known to you in a personal and/or professional capacity?  Yes No  **If yes, what measures will be taken to ensure participant consent is voluntary in these circumstances?** | |
| 1. **Potential for risk/ distress/ discomfort arising from study**   Please outline any potential risk/distress/discomfort arising from this study. Please provide details and outline the procedures you will take to address such potential risks/ distress/ discomfort. | |
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| 1. **Potential benefits of the study to participants**   In what way, if any, does the proposed study benefit the individual participant? | |
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| 1. **Research involving children and young people under 18 years of age**   Please complete the following questions if your research involves children and/ or young people under 18 years of age. | |
| Age of participants:  Number of participants under 18 years:  If your study involves working with under 18 years, please outline how the research instruments have been designed in a child-friendly format.  What are the procedures for parental/guardian's consent for the child and/or young person’s participation?  Please attach a copy of the relevant forms.  How will the child's or young person's consent be sought?  Please attach a copy of the relevant forms | |
| 1. **Research involving other vulnerable groups over 18 years of age and/or a very sensitive research topic?**   If your study involves research with vulnerable participants and/or involves a very sensitive research topic, please outline how the research instruments have been designed in a user-friendly format. | |
| Please attach relevant documentation. | |

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| **Declarations** | | |
| Please confirm that you have read theTU Dublin Data Protection Policy  https://www.tudublin.ie/explore/gdpr/data-protection-policy/ | **Yes** | |
| Please confirm that you have read the TU Dublin ICT Security Guidelines <https://www.tudublin.ie/connect/it-services/it-security/> | **Yes** | |
| Data protection breaches will be reported to my supervisor within 72 hours of identification. | **Yes** | |
| Is ethical approval required from another organisation? | **Yes** | **No** |
| If yes, please confirm you have followed the ethical approval process for this organisation. | **Yes** | |

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| **Documents to be attached** | **Tick if attached** | **Tick if not appropriate** |
| Letters (to gatekeepers, parents/guardians, participants) |  |  |
| Participant information sheet |  |  |
| Consent forms |  |  |
| Indicative topics |  |  |
| Other (Please specify) |  |  |

Signature of Applicant: Date:

Signature of Supervisor: Date:

Approved by Head of School: Date: