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| **Application for ethical approval for MA research projects****(revised February 2021)** |
| **Avoid the following common reasons applications are not processed and approved** * **Please ensure your supervisor has signed the ethical approval form.**
* **Submit only as a single PDF document - do not submit multiple files/attachments/documents**
* **Use only your TU Dublin email address in all documentation / correspondence relating to your dissertation**
* **In the letters/information leaflets for participants and gatekeepers, include a statement that ethical approval has been received from the Head of School**
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| **Title of the proposed project**:  |
| 1. **Researcher Details**
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| Surname:  | Forename:  |
| TU Dublin E-mail:  |
| **Research Supervisor**:  |
| 1. **Please give a concise summary of your research proposal (300 words max).**

This should include the purpose of your research and detail of how you intend to conduct it (data collection methods, sampling, analysis, and ethical issues). |
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| 1. **Sample/Participants**

Specify the number and composition of participants taking part in this project and the proposed recruitment process Are participants under the age of 18 to be included? Yes No**If yes**, **please fill in the section F below for research involving children and young people under 18 years of age** Are vulnerable participants aged 18 years and over to be included?Yes No**If yes**, **please fill in the section G below for research involving vulnerable individuals/groups aged 18 years and over**Are participants known to you in a personal and/or professional capacity?Yes No**If yes, what measures will be taken to ensure participant consent is voluntary in these circumstances?** |
| 1. **Potential for risk/ distress/ discomfort arising from study**

Please outline any potential risk/distress/discomfort arising from this study. Please provide details and outline the procedures you will take to address such potential risks/ distress/ discomfort. |
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| 1. **Potential benefits of the study to participants**

In what way, if any, does the proposed study benefit the individual participant?  |
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| 1. **Research involving children and young people under 18 years of age**

Please complete the following questions if your research involves children and/ or young people under 18 years of age. |
| Age of participants: Number of participants under 18 years: If your study involves working with under 18 years, please outline how the research instruments have been designed in a child-friendly format. What are the procedures for parental/guardian's consent for the child and/or young person’s participation?   Please attach a copy of the relevant forms.How will the child's or young person's consent be sought?  Please attach a copy of the relevant forms |
| 1. **Research involving other vulnerable groups over 18 years of age and/or a very sensitive research topic?**

If your study involves research with vulnerable participants and/or involves a very sensitive research topic, please outline how the research instruments have been designed in a user-friendly format.  |
| Please attach relevant documentation.  |

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| **Declarations** |
| Please confirm that you have read theTU Dublin Data Protection Policyhttps://www.tudublin.ie/explore/gdpr/data-protection-policy/ | **Yes** |
| Please confirm that you have read the TU Dublin ICT Security Guidelines <https://www.tudublin.ie/connect/it-services/it-security/> | **Yes** |
| Data protection breaches will be reported to my supervisor within 72 hours of identification. | **Yes** |
| Is ethical approval required from another organisation?  | **Yes** | **No** |
| If yes, please confirm you have followed the ethical approval process for this organisation.  | **Yes** |

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| **Documents to be attached**  | **Tick if attached**  | **Tick if not appropriate**  |
| Letters (to gatekeepers, parents/guardians, participants)  |   |   |
| Participant information sheet |  |  |
| Consent forms  |   |   |
| Indicative topics |   |   |
| Other (Please specify) |   |   |

Signature of Applicant: Date:

Signature of Supervisor: Date:

Approved by Head of School: Date: