

## DOUBLE EMPLOYMENT FORM

**Prohibition on exceeding Statutory Maximum Working Hours, under Section 33 of the Organisation of Working Time Act, 1997**

Under section 33 of the Organisation of Working Time Act, 1997, Employers are prohibited from employing employees to work on any day or during any week where the employee has worked for another employer(s), where the aggregate of the periods worked exceeds that permitted by the legislation. To do so will be an offence under the Act and may render both the employer and the employee liable to prosecution.

To ensure that both the employer and the employee are in compliance with the legal requirements, it is necessary for all employees to provide TU Dublin with details of any other employment(s) that the employee is engaged in. Employees who are self-employed are not covered by this provision. Also excluded are employees who are working for a relative and are a member of that relative’s household and whose place of employment is a private dwelling house or farm in or on which the employee and the relative reside.

Please note that a situation could arise where the employee’s hours worked for TU Dublin combined with their other employment(s) could place the University (and the employee) in breach of the legislation. In this situation the employee concerned must change / reduce the hours worked in one of them employment(s) in order to prevent such a breach occurring.

### Details of Employment outside of TU Dublin

Do you work for any other Employer? Yes  No

If yes, please provide the following details:

	MON	TUES	WED	THURS	FRI	SAT	SUN
Starting Times							
Finishing Times							

Do these hours vary from week to week? Yes  No

If yes, please give details:

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If you are employed by more than one other employer (besides TU Dublin), please repeat the above information for each employer on a separate sheet.

**You must notify the University if there is any change to the details as outlined above.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Employee*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*On Behalf of the University*