



**Single Public Service Pension Scheme  
Expression of Interest (Purchase) Request Form**

**Notice Period – 1<sup>st</sup> January to 31<sup>st</sup> July of each year**

The purpose of this form is to confirm your interest in seeking a quotation to purchase additional retirement benefits under the regulations providing for the Single Scheme purchase facility. Scheme members should pay particular attention to the eligibility criteria set out in Section B below.

**Please note** if, prior to taking up pensionable employment with TU Dublin, you were employed in a pensionable Single Scheme capacity with another Relevant Authority you must arrange for a “*Verification for Purchase –Retained Single Scheme Benefits from Prior Employments Form*” to be completed by **each** former employer in order to provide you with an accurate purchase cost quotation. The Pensions Section will be able to provide you with this form and assist with any other queries you might have.

**Expression of Interest Forms received after 31<sup>st</sup> July will not be processed for that year. Another EOI form must be submitted the following year.**

**SECTION A. MEMBER DETAILS** *(please fully complete all fields below)***1. PPS Number:**

--	--	--	--	--	--	--	--	--	--

**2. Employee Number**

--	--	--	--	--	--	--	--	--	--

**3. Title:**

Ms		Mr		Mr		Other					
----	--	----	--	----	--	-------	--	--	--	--	--

**4. Surname:**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**5. First Name(s):**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**6. Date of Birth:**

		/			/					DD/MM/YYYY
--	--	---	--	--	---	--	--	--	--	------------

**7. Personal Correspondence Address:**


**8. Personal Telephone Number:**

Mobile


Landline

**9. TU Dublin Email Address:**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**SECTION B. ELIGIBILITY DECLARATION**

Members **must** meet the eligibility criteria listed below in order to receive a purchase cost quotation. The criteria listed are not exhaustive and meeting them does not confirm eligibility to avail of the Single Scheme purchase facility. Please read the items below carefully and if you are satisfied you meet the eligibility criteria you should fully complete the declaration below.

If you do not satisfy one or more of the eligibility criteria listed you are not eligible to receive a cost quotation to purchase additional Single Scheme retirement benefits at this time. If you are unsure of your status in respect of any of the eligibility items listed please contact the Pensions Section who will be able to assist you further.

**I declare that:**

1. I am currently an active member of the Single Scheme (*i.e.* I am currently employed under a pensionable contract of employment with a designated Single Scheme Relevant Authority);
2. I will, prior to the start of the "*12-month contract period*", 1<sup>st</sup> December of the relevant year to 30<sup>th</sup> November of the following year have completed the Single Scheme 24-month vesting period and;
3. I have the potential to complete 9 FTE years' service<sup>1</sup> as an active member of the Single Scheme before reaching my Normal Retirement Age<sup>2</sup>

**Print Name:**

---

**Member signature:**

---

**Date:**

\_\_\_ / \_\_\_ / \_\_\_\_ (DD/MM/YYYY)

**SECTION C. TYPE OF PURCHASE COST ESTIMATE REQUESTED**

Please provide me with the following purchase cost quotation:

- ☐ Purchase additional **pension** referable amounts
- ☐ Purchase additional **lump-sum** referable amounts
- ☐ Purchase additional **pension and lump-sum** referable amounts

## SECTION D: FURTHER QUERIES

### IMPORTANT NOTES

(Section B) <sup>1</sup> To be eligible to avail of the Single Scheme purchase facility, an active member working full-time at 100% would need to have the potential for 9 FTE years' service to the normal retirement age. An active member of the Single Scheme working at 50% would need to have the potential for 18 years to the normal retirement age.

Your working-pattern at the date of submission of this *Expression of Interest Form* is deemed to be the work-pattern applicable in calculating your potential to serve this 9 FTE years' period.

Any future reduction to your work-pattern may impact on your potential for 9 FTE years' service prior to your normal retirement age provided for under the terms of the Single Scheme. Where you are no longer eligible to avail of the Single Scheme purchase facility **you will receive a refund of the purchase cost paid by you** and any purchased referable pension and/or lump sum amounts under the terms of the facility will no longer comprise part of your final retirement benefits

(Section B) <sup>2</sup> For standard grades, the minimum retirement age is currently 66 years of age

- If there is a Pensions Adjustment Order in place in respect of your Single Scheme benefits this may impact on the value of additional retirement benefits you may purchase under the terms of the purchase facility
- If you have received a refund of contributions in respect of prior pensionable employment(s) with a Relevant Authority or Authorities you may (if eligible) consider repaying the refunded contributions plus applicable compound interest and potentially restore associated referable amounts accrued in respect of that employment and time towards vesting before consideration is given to purchasing additional retirement benefits
- Further information on the Single Scheme purchase facility is available at [www.singlepensionscheme.gov.ie/for-members](http://www.singlepensionscheme.gov.ie/for-members)