

Banner 8 vs Banner 9

Differences

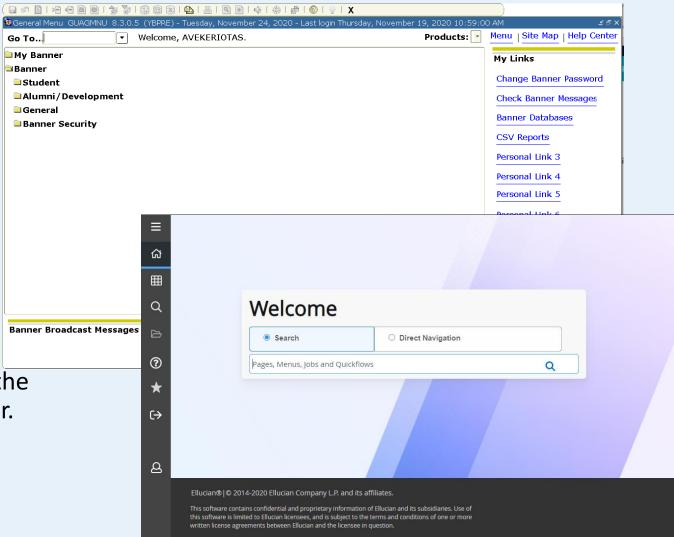
General Differences (Baseline Pages)



General Differences - General Menu > Landing Page



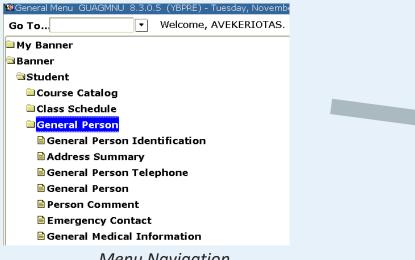
Banner 8: After logging in, you will be taken to the General Menu.



Banner 9: You will now be taken to the Landing Page/Application Navigator.

General Differences - Menu Navigation > Applications





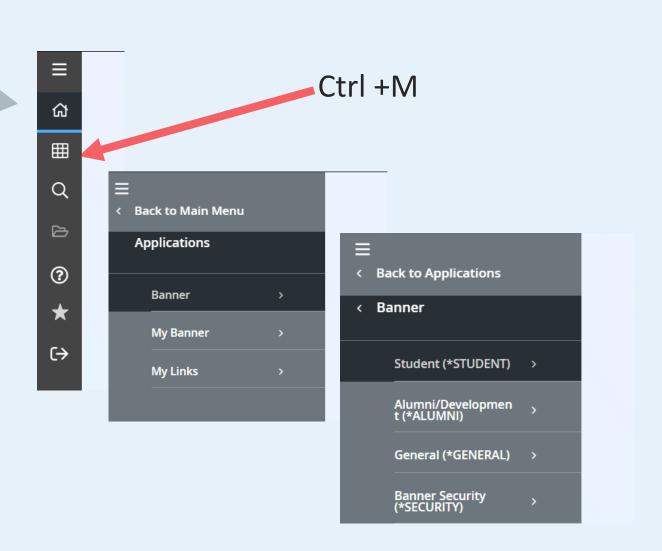
Menu Navigation

Menu Navigation is now just a part of the Landing Page menu under Applications.

To access Applications: Press CTRL+M or click the icon shown by the red arrow.

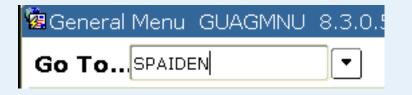
Applications will include:

Self Service Banner Administrative Banner pages



General Differences - Navigation To Form > Search For Page

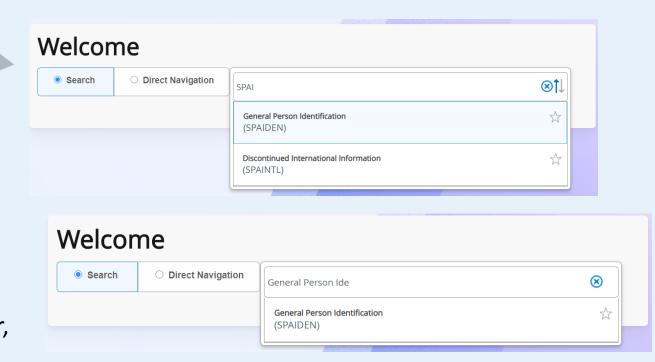




Banner 8: To access a form users had to type the 7-character name in the "Go-To" box.

Banner 9: Users will type either a 7-character code or some of the description to receive a list of possible matches into the search box on the Landing Page.

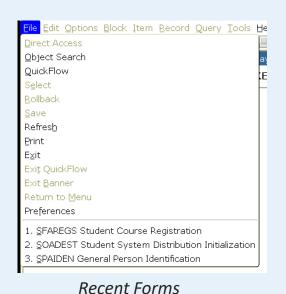
After typing in 7-character name, users can just hit enter, or they can select a page from the list returned.



Beware of the auto-complete feature. It can sometimes auto-complete a form as you type and take you to a completely different form than you intended to go to.

General Differences - Recent Forms > Recently Opened Pages



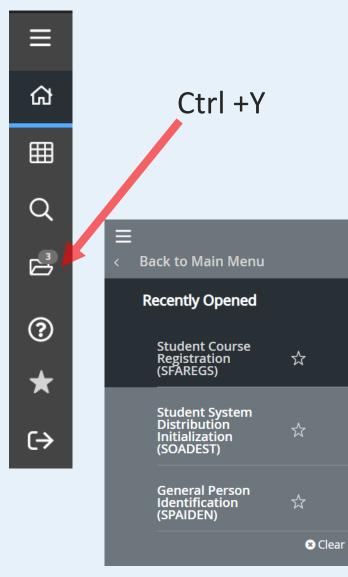




Recent Forms will now be found in the 'Recently Opened' tab shown by the red arrow.

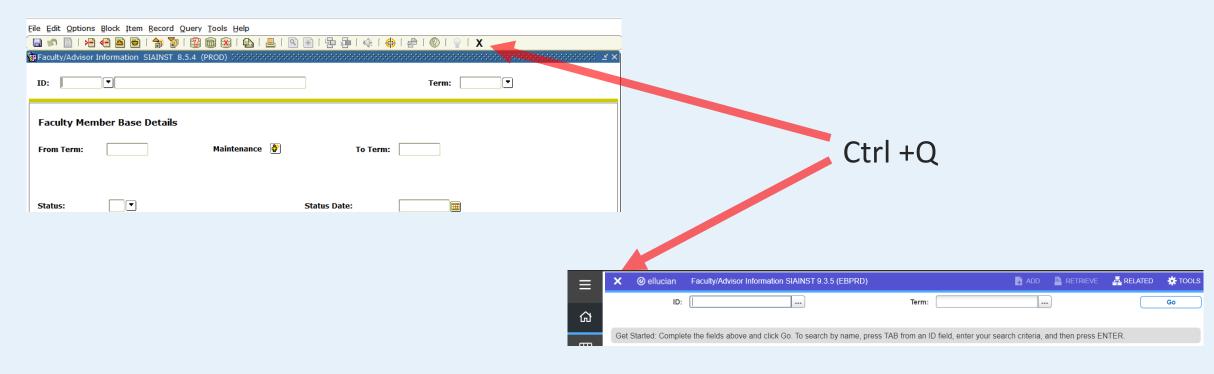
It can be accessed by clicking on the icon or by pressing CTRL+Y on your keyboard.

It will list all pages that you've accessed in that particular session.



General Differences - Close Form > Close Page





Close Form button is now called Close Page button.

The button has now moved from top right of the user interface to top left.

CTRL + Q shortcut has not changed, when pressed it'll close the page and return you to the Landing Page.

General Differences - Close/Logout of Banner > Sign Out of Application Navigation EduCampus

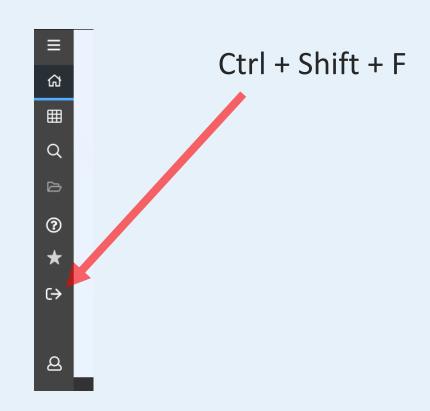




Ctrl +Q

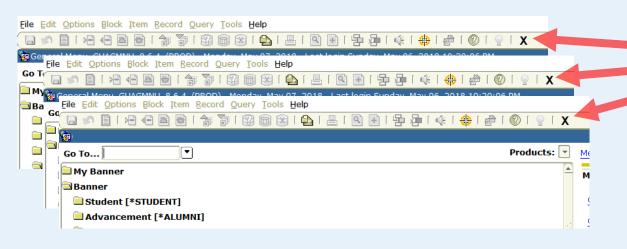
Banner 8: To logout users would keep clicking the black X or pressing CTRL+Q.

Banner 9: Users will have to sign out through Landing Page/Application Navigation by clicking the icon shown by the red arrow or pressing CTRL + SHIFT + F on the keyboard.



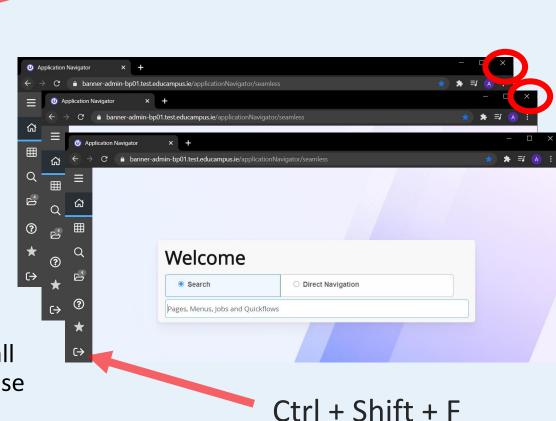
General Differences - Logout of Multiple Sessions > Sign Out of Last Window





Banner 8: Users had to sign out of each session when they had multiple windows open so the session wouldn't hang and potentially cause issues with the user session count.

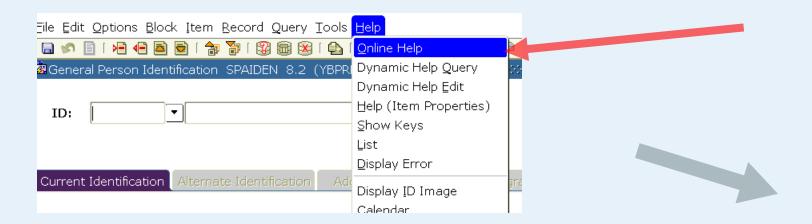
Banner 9: If you sign out of one session, it will sign you out of all of them. To close down a window that's not needed, simply close the window by clicking the highlighted X.



Ctrl +Q

General Differences - Form Online Help > Page Help

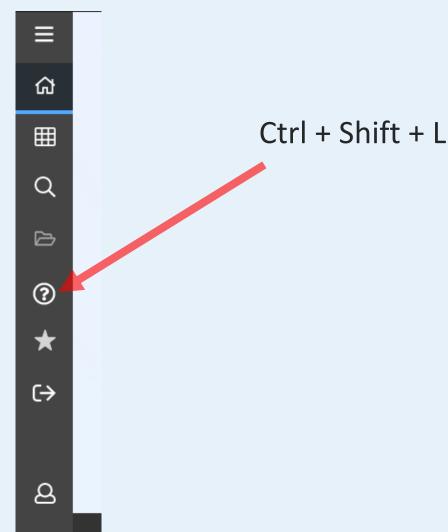




To access help...

Banner 8: On the top of a form a user had to click Help -> Online Help.

Banner 9: It is now in the Main Menu Bar on the side of the page as shown in the picture. It is only available once you're in an actual page, this feature is not available from the Landing Page.



General Differences - Next Block > Go

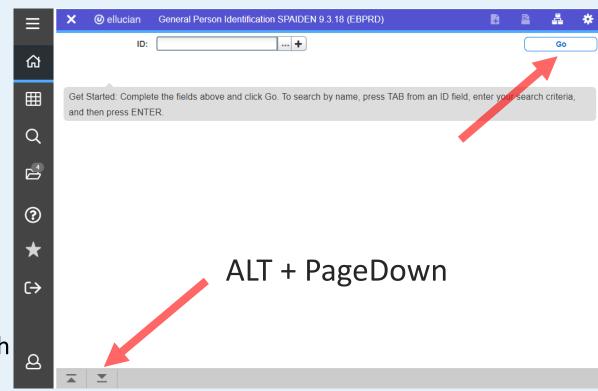




CTRL + PageDown

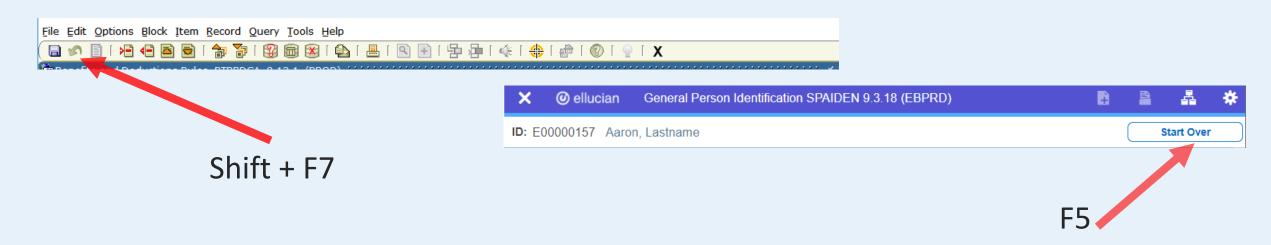
Banner 8: Next Block is located above the form. Keyboard shortcut; CTRL+Page Down.

Banner 9: Next Block is now the 'Go' button. Can also go up/down blocks by pressing arrow buttons located on the bottom left of the page. Keyboard shortcut now; ALT+PageDown. (Should still be able to do the shortcut with just one hand)



General Differences - Rollback > Start Over (refresh)





Banner 8: Roll back is a green arrow located on top left of the form. Keyboard shortcut; Shift + F7.

Banner 9: Roll Back will now be called Start Over. The button will now be located on the top right of the page. Keyboard shortcut is now; F5.

General Differences - Person ID Look Up: Drop Down > Ellipses



General	·	AIDEN 8.5.6 (PROD) \$								
	ID	Last Name	First Name		×	@ ellucian	General Student SGAS	TDN 9.3.1	9	
						ID:	Student Summary			
		'			2 A allusi	Term:				
					@ elluci		SOAIDEN 9.3.12 (EBPRD)			
					asic Filter A					
				10)	•	Last Name	•	First Name	•
				1: 1 .1						

Banner 8: To look up a student ID users need to click the drop-down arrow.

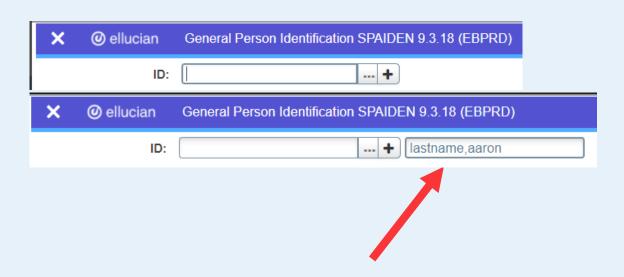
Banner 9: Drop-down arrow is replaced with Ellipses(...)

Users can still use F9 to access SOAIDEN.

General Differences - Name Quick Search







Banner 8: If users didn't enter an ID number and tabbed to the name field, they could type in the individuals name (lastname, firstname) and find the person that way.

Banner 9: Name field is not there when navigating to the page, but it is still possible to tab into it and use the old method to search by name.

General Differences - Key Block: Static > Collapsed & Variable

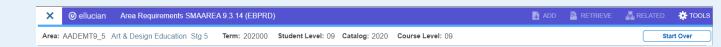




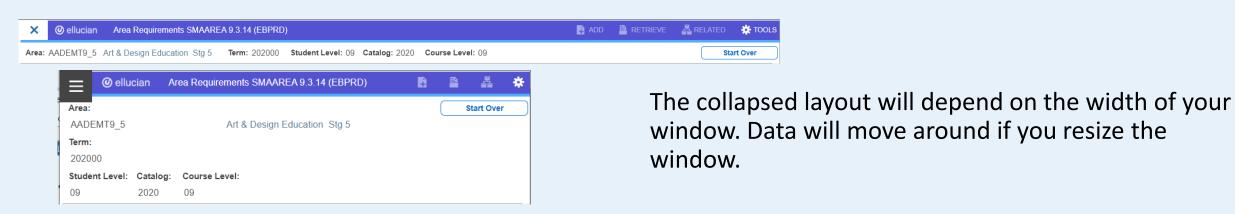
Banner 8: The key block layout was static.



Banner 9: the key block will be expanded for initial entry

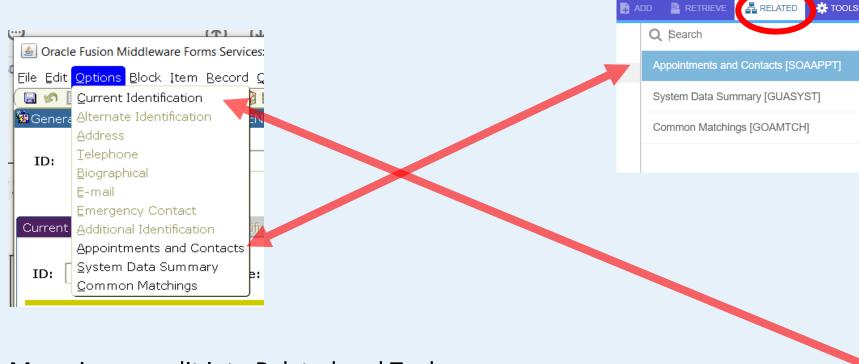


Then collapse to a different display when you go down to access the data.



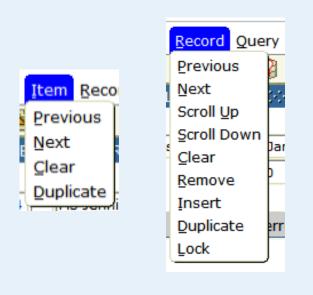
General Differences - Options Menu > Related & Tools Menu

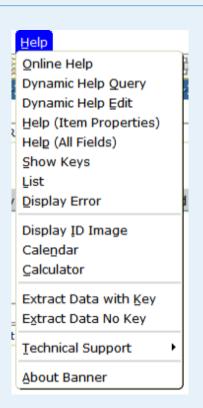


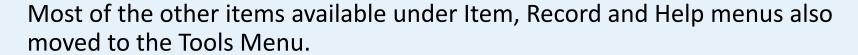


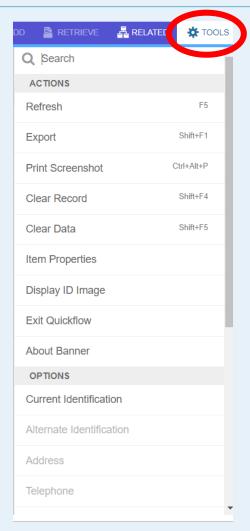
- Options Menu is now split into Related and Tools menus.
- If the Option was for the particular form (tab navigation or taking action on that data) it has been moved to the Tools menu.
- If the Option was to go to another form, it has been moved to Related menu.
- You will find Related and Tools menus located on the top right corner on the user interface.











General Differences - Extract Data > Export

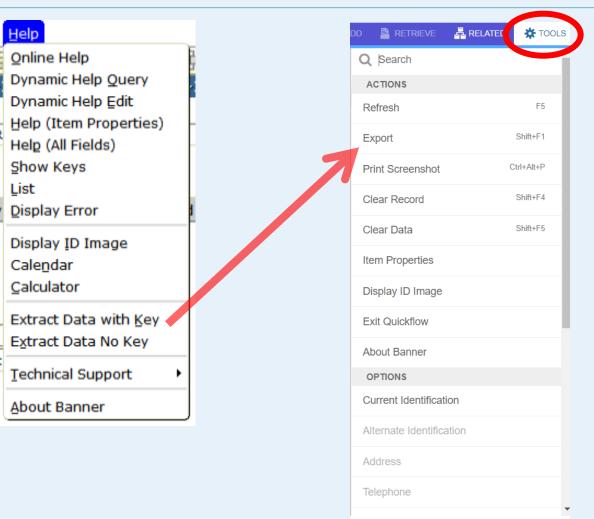


Banner 8: To extract data, users would click Help -> Extract Data with/No Key.

Banner 9: Users will now click Tools -> Export.

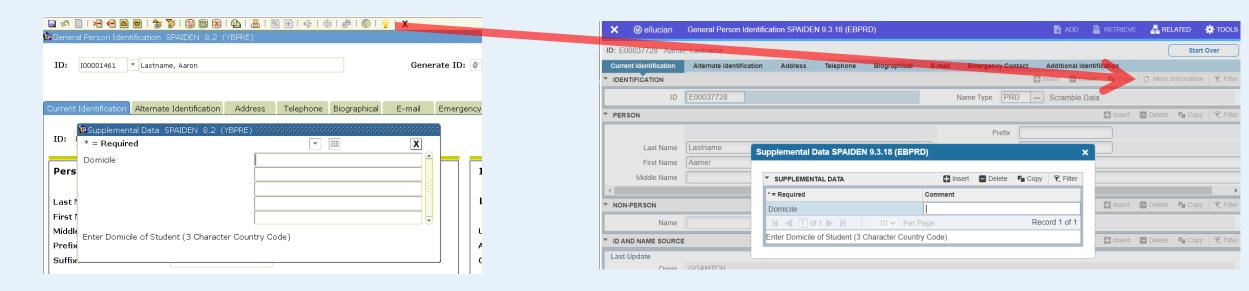
Export is only available if it has been turned on for that particular page.

If the Export functionality is not working but it would be helpful to have, please log it with us and we can work with Ellucian to determine if it can function for that particular page.



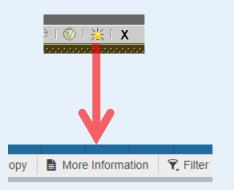
General Differences - SDE Fields: Lightbulb > More Information





Banner 8: SDE fields used to be available on pages where the lightbulb was yellow. If there were no SDE fields, the lightbulb was greyed out. Lightbulb would be shining when there was data in SDE fields

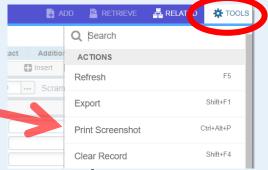
Banner 9: Lightbulb replaced with 'More Information' label with a document icon. It will appear when SDE fields exist on a page. Document icon will be filled in when there is data in SDE fields.



General Differences - Banner Print Screen > Print Page







CTRL + Alt + P or CTRL + P

Banner 8: Users had the ability to print exactly what was on the screen. Print by pressing print icon or SHIFT + F8.

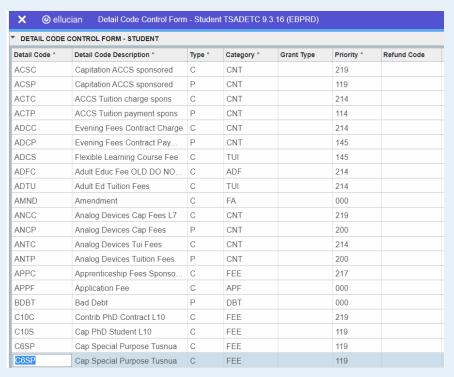
Banner 9: See image on the right for an example of Banner 9 print. Print by pressing Tools -> Print Screenshot or by pressing CTRL +ALT + P. (Also Tools -> Print or CTRL + P)

11/24/2020	Ellucian Workspace
General Person Identi	fication SPAIDEN 9.3.18 (EBPRD)
ID: E00037728 Aame	r, Lastname
Current Identification	Alternate Identification Address Telephone Biographical E-mail Emergency Contact Additional Identification
IDENTIFICATION	
ID	E00037728 Name Type PRD Scramble Data
PERSON	
	Prefix
Last Name	Lastname Suffix
First Name	Aamer Preferred First Name
Middle Name	Full Legal Name
4	,
NON-PERSON	
Name	
ID AND NAME SOURCE	E
Last Update	
Origin	GOAMTCH
Original Creation	
User	AMCNAMARA Create Date 09/04/2014
Activity Date 09/04/20	14 12:04:27 PM Activity User Lastname

General Differences - Insert Record/Copy Above > Copy Record





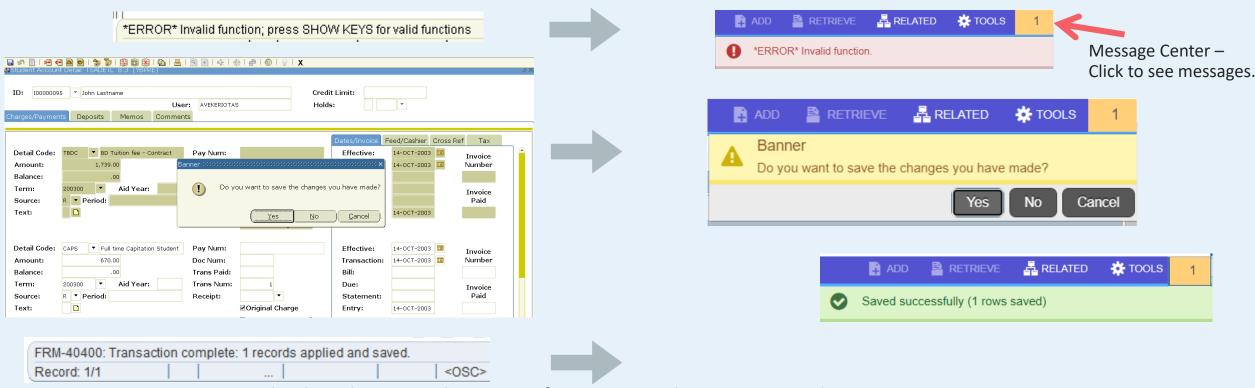


Banner 8: To copy a record, users had to insert a new(blank) record, and then copy the record above. This was done by pressing F6 then F4 on the keyboard.

Banner 9: To copy a record make sure you are on the record you want to copy. Then just copy (F4) to create a new record below or after the original one.

General Differences - Warnings/Errors/Successes > Message Center





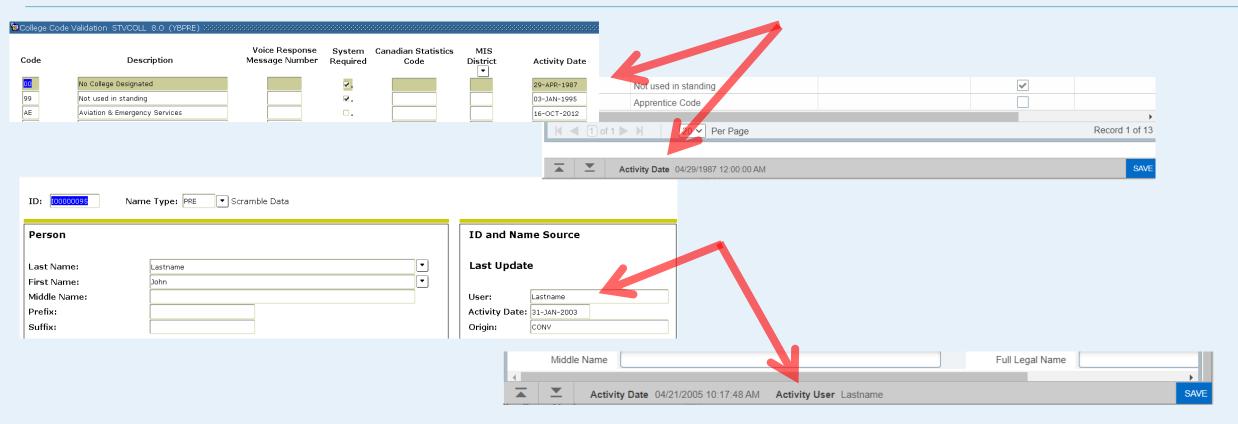
Banner 8: Messages were displayed in a combination of pop-up windows, message bars.

Banner 9: All messages (warnings, errors, success) will now be located at the message center on the top right of page.

- > A number will appear once there are messages to view.
- > By clicking on the number you can toggle the messages on/off.
- Messages are colour coded; Red = errors, Yellow = Warnings, Green = Success.
- > Some messages will require acknowledgement, such as: Clicking "Okay" within the message.

General Differences - Activity Date & Username

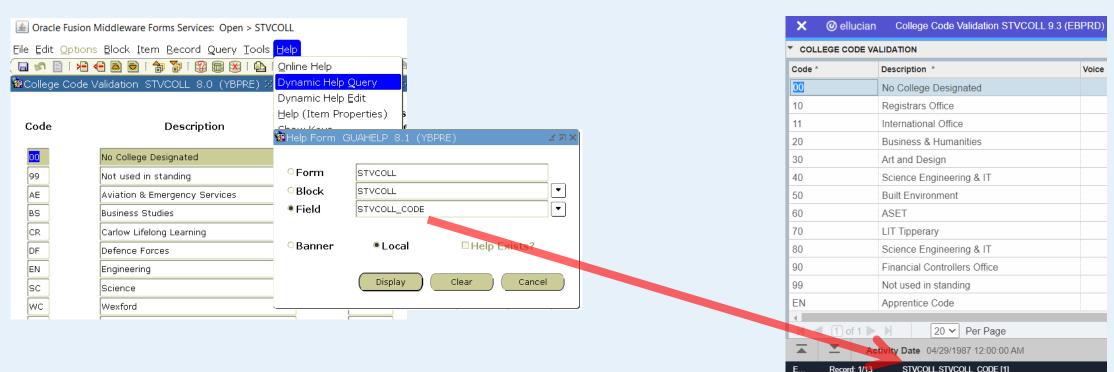




- > The username and activity date associated with a record has now moved from the body of the page down to an informational bar at the bottom of the page.
- > This means that you will not find 'Activity Date' column on pages(forms) anymore.
- 'ID and Name Source' tab will not contain User/Activity Date as that is moved to the bottom, but the 'Origin' will still be found within the page.
- > Data will be displayed for whichever record is selected on the page.

General Differences - Table/Column Name



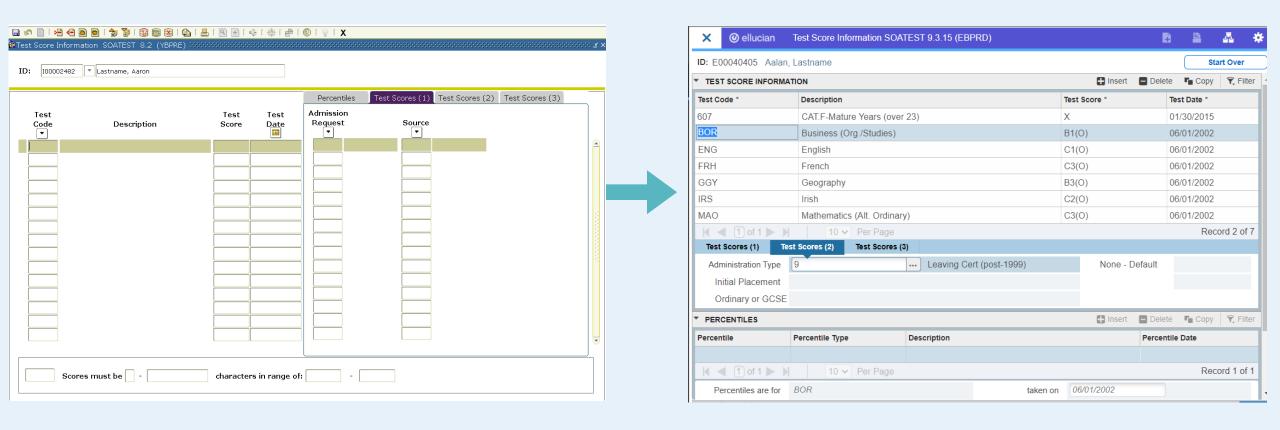


Banner 8: In order to find out a table/column name, users needed to click Help -> Dynamic Help Query.

Banner 9: Table/column name is now displayed in an informational bar at the bottom. (Please note the window may need to be fully expanded to display this)

General Differences - Table/Column Name



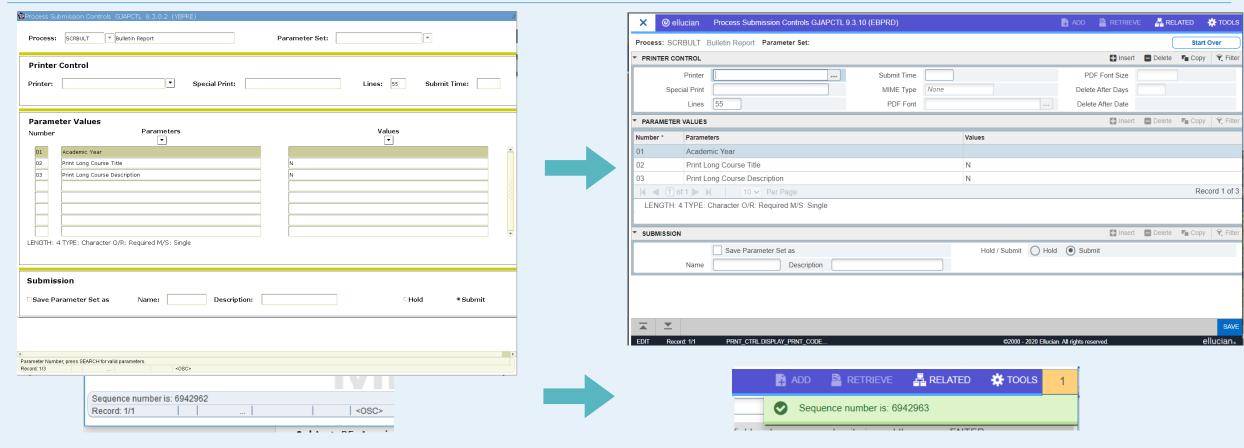


There may be some visual changes on some pages(forms) on the new user interface.

Example above - The data that used to be linear for each record, some split across tabs, may now be split into separate sections of the form. Moving from one record to the next will be mirrored in the other sections.

General Differences - Process Submission Control





Not much has changed for running reports/processes from job sub, except extra fields have been added to Printer Control section.

Sequence number is now located in the message centre rather than the bottom message bar.

General Differences - Process Submission Control



Param	eter Values					
Numbei		Values		▼ PARAMETER VALUES		
	•		_	Numb A Parameters		Values
01	Academic Year		_	01 New Fiscal Year		
02	Print Long Course Title	N	_	02 Budget Id		
03	Print Long Course Description	N	_	03 Budget Phase		
				04 Current Fiscal Year		
			_	05 Chart of Accounts Code		
				06 Salary Group Code		
				07 Report Choice		
LENGTH:	4 TYPE: Character O/R: Required M/S: Single			4		
LLINOTIT.	4 TH E. Character Cyrt. Regained myo. Single			[4		
				LENGTH: 4 TYPE: Character O/R: Optional M/S: Single		
	ter Values			Enter new fiscal year to create or Approve.		
Number	Parameters ▼	Values •				
	Academic Year		▼ PARAMETER	VALUES	🚹 Insert 🚍 🖸	Delete F ∎ Copy ₹ , Filte
		Number *	Parameters	Values		
			01	New Fiscal Year		
			02	Budget Id		
			03	Budget Phase		

Banner 8: To pull up a list of valid entries for a parameter users had to click drop-down arrow.

Banner 9: The drop-down arrow is now changed to '...' and located on the same row as the parameter.

Parameter help text is in the same area.

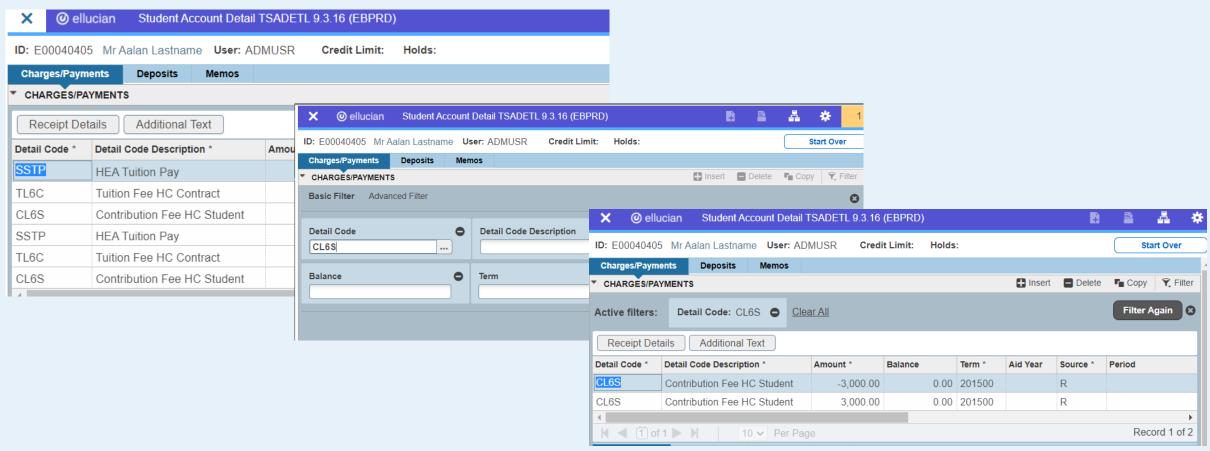


Charges/Payments Deposits Memos Comment	s					
Detail Code: RFND	Pay Num: Doc Num: Trans Paid: Trans Num: Receipt: 4694 Original Charge	Transaction: 01-SEP-2004 No. Bill: Due:	nvoice umber nvoice Paid			
Detail Code: CPTP Capitation credit or payment Amount: 670.00 Balance: .00 Term: 200300 Aid Year: Source: Period: Text: Charge or payment detail code, Press LIST for valid codes. Record: 1/? < OSC>	Detail Code: CAPS Type: Category: Grant Type: Priority:	Refund Code: Direct Deposit Refundable Receipt		pe:	Defaults Amount: Term: Effective Date:	
		Detail Code: CAPS STUDER Type: C Category: FEE Grant Type: Priority: 119	NT CONTRIBUTION FEE Refund Code: Direct Deposit ✓ Refundable Receipt ✓ Active	□ Term Based □ Aid Year Based □ Like Term □ Like Aid Year □ Like Period □ GL Enterable	Pay Type: N Tax Type: Tax Type: Title IV Institutional Charges Exclude Invoice Print Payment History	Defaults Amount: Term: Effective Date:

Banner 8: Users were inputting queries directly into the fields available on the form. Searching was limited to positives. (Couldn't say you wanted records with a field blank, numbers greater than a certain amount, etc.)

Users could click F7, type in the field they want to query on, then F8.

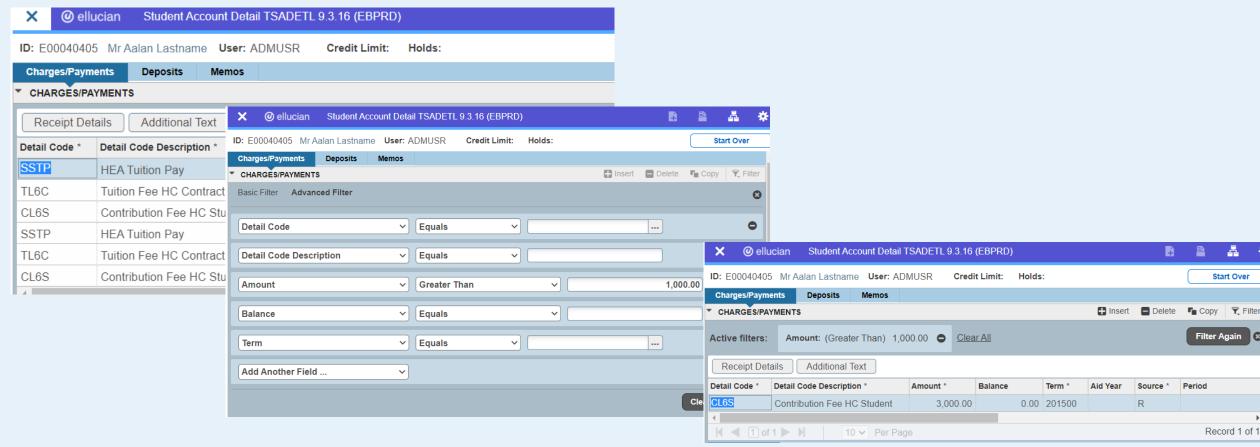




Banner 9: Filtering opens up fields to input your search parameters. Basic Filter allows for the same sort of search capabilities as were present in Banner 8.

Click on Filter(F7), type data in the field you want to query on, then click Go(F8)

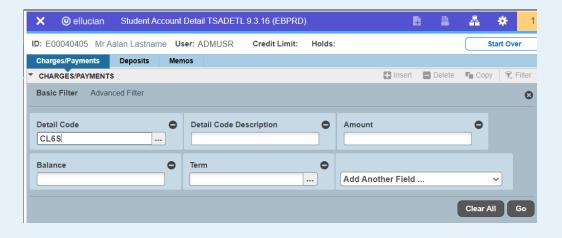




Banner 9: Has an Advanced Filter. You can toggle this filter to use more robust comparison operators like "Is NULL", greater than, etc.

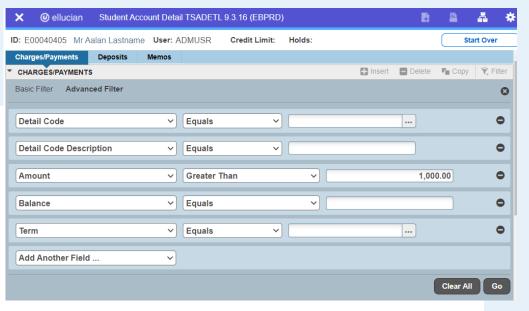
Click on Filter(F7), select comparison operator and type data into the fields you want to query, then click Go(F8)





Basic Filter defaults to first 5 fields displayed on the page.

Fields can be removed or added.



Advanced Filter also defaults to first 5 fields.

Fields can be removed or added.

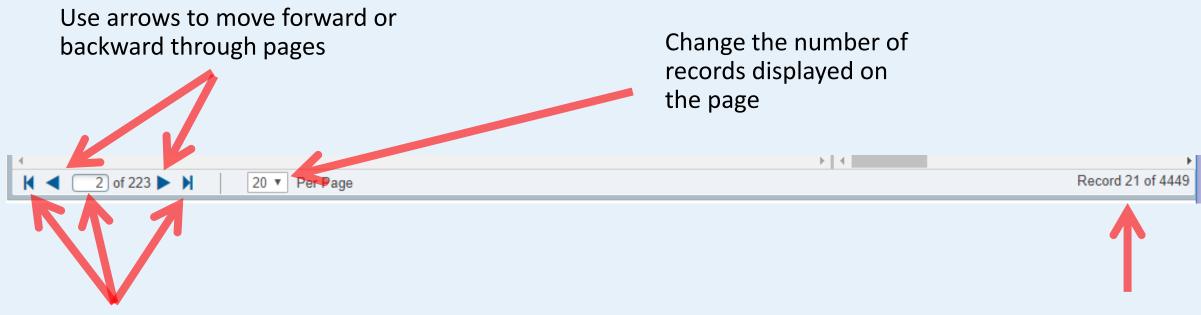
More options for comparison (e.g. contains, starts with, is NULL, etc.)

New to Navigation



New to Navigation - Multiple Records Display



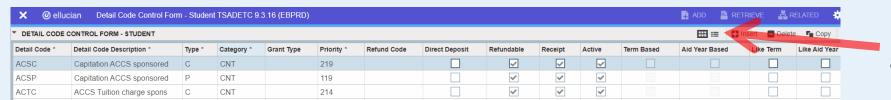


Use jump arrows to move forward to last page or backward to first page, can also type in page number and tab to jump to that page.

See which record you're on and how many total records have been returned

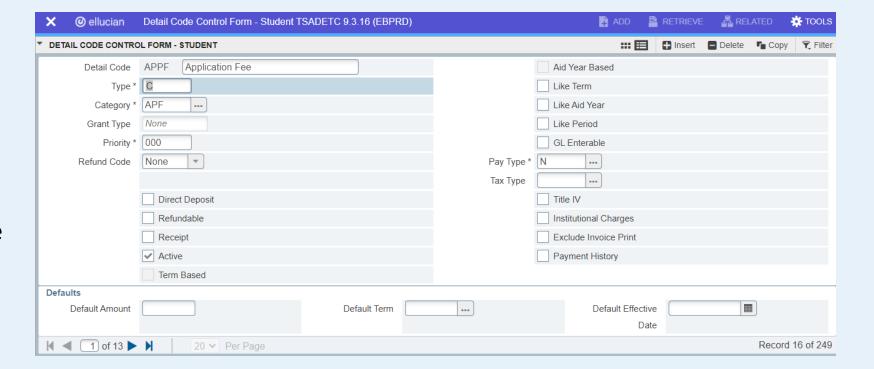
New to Navigation - Multiple to Single Record Toggle





Use to toggle (Ctrl +G) between multiple and single records**

**Some new pages allow you to toggle between multiple records arranged in a linear fashion and individual records displaying in the "page" layout.



New to Navigation - Single Record Display



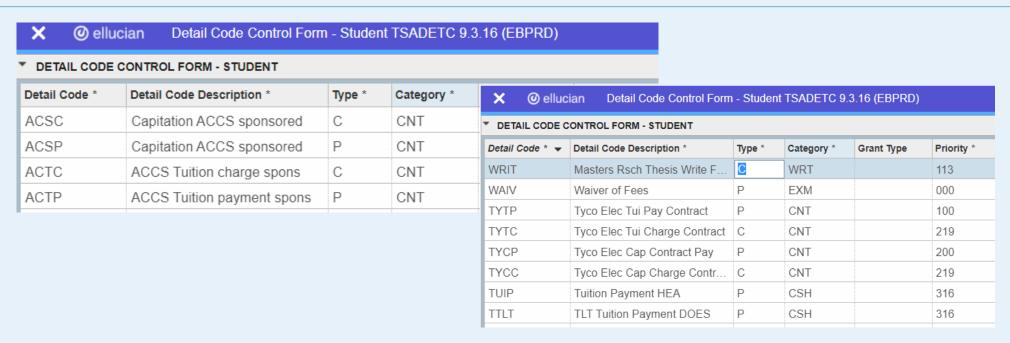
In some forms, when data isn't displayed in a linear fashion, one record per page will be displayed and pages can be used to navigate between those records.

🗙 🛮 🕝 ellucian	General Person Identifica	ation SPAIDE	N 9.3.18 (EBPF	RD)					ADD ADD	RETRIEVE	RELAT	ED 🌞	TOOLS
ID: E00002851 Aaron	, Lastname											Start Ove	er
Current Identification	Alternate Identification	Address	Telephone	Biographical	E-mail	Emergency Contact	Additional Identifica	ation					
▼ TELEPHONE INFORMA	TION									♣ Insert	■ Delete 「	■ Copy S	? , Filter
Telephone Type *	MO Mobile							Primary					
								Unlisted					
								Inactivate					
							Comment						
							Address Type	MA Mailing Address					
International Access	11112233333						Sequence	1					
	1 V Per Page	9										Record	1 1 of 2
K													

Use pagination to move between multiple phone numbers

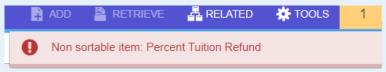
New to Navigation - Sort By Column





Columns whose title is followed by an * (asterisk) can be used to sort the records, a triangle displays once applied.

This may also work on columns that do not have an asterisk.



If sort can't work on a column, an error will display in the message center.

New to Navigation - Change Column Size (Not Sticky)



* TERM REGISTRATION SUMMARY										
CRN	Subject	Course	Status	Status Date	Section	Credit Hours	Bill Hours	Level	Campus	
58951	ACTV	07001	RG	10/09/2019	L01	25.000	25.000	08	MY	
61005	MGMT	07043	RG	10/09/2019	L00	10.000	10.000	08	MY	
61006	PJDS	07055	RG	10/09/2019	L00	5.000	5.000	08	MY	
61007	PJDS	07056	RG	10/09/2019	L00	5.000	5.000	08	MY	
61023	PJDS	07054	RG	10/09/2019	L00	15.000	15.000	08	MY	
K ◀	1 of 1 >	N 1	0 v Per Pa	ge						

TERM REGISTRATION SUMMARY											
CRN	Subject	Course	Status	Status Date	Section	Credit Hours	Bill Hours	Level	Campus		
61006	PJDS	07055	RG	10/09/2019	L00	5.000	5.000	08	MY		
61007	PJDS	07056	RG	10/09/2019	L00	5.000	5.000	08	MY		
61005	MGMT	07043	RG	10/09/2019	L00	10.000	10.000	08	MY		
61023	PJDS	07054	RG	10/09/2019	L00	15.000	15.000	08	MY		
58951	ACTV	07001	RG	10/09/2019	L01	25.000	25.000	08	MY		
	1 of 1	 	10 🗸	Per Page							

You can resize columns by hovering over the line between column headings until you see +

+ and dragging it.

New to Navigation - Drag Columns (Not Sticky)



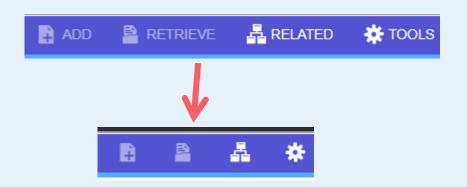
▼ TERM	▼ TERM REGISTRATION SUMMARY □ Delete □ Copy □ Filter												
CRN	Subject	Course	Section	Credit Hours	Bill Hours	Level	Campus	Status	Status Date	Percent Tuition Refund	Percent Fee Refund	Message	
58951	ACTV	07001	L01	25.000	25.000	08	MY	RG	10/09/2019			Registered	
61005	MGMT	07043	L00	10.000	10.000	08	MY	RG	10/09/2019			Registered	
61006	PJDS	07055	L00	5.000	5.000	08	MY	RG	10/09/2019			Registered	
61007	PJDS	07056	L00	5.000	5.000	08	MY	RG	10/09/2019			Registered	
61023	PJDS	07054	L00	15.000	15.000	08	MY	RG	10/09/2019			Registered	
	1 of 1 🕨 🕨	10	✓ Per Page										Record 1 of 5

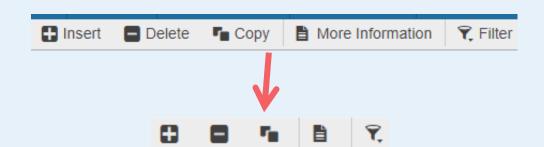
CRN	Subject	Course	Status	Status Date	Section	Credit Hours	Bill Hours	Level	Campus
58951	ACTV	07001	RG	10/09/2019	L01	25.000	25.000	08	MY
61005	MGMT	07043	RG	10/09/2019	L00	10.000	10.000	08	MY
61006	PJDS	07055	RG	10/09/2019	L00	5.000	5.000	08	MY
61007	PJDS	07056	RG	10/09/2019	L00	5.000	5.000	08	MY
61023	PJDS	07054	RG	10/09/2019	L00	15.000	15.000	08	MY
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Columns can be moved by: Clicking on the column heading and dragging the column to desired place and releasing it.

Please note this is not sticky, the moment you refresh your page you will lose the arrangement.







When you resize your window, the labels for the icons may disappear.

Icons will always remain visible.