

# TU Dublin Bolton Street Campus – Frequently Asked Questions

## How do I get to Bolton Street?

Copy and paste this link into your browser:

<https://www.tudublin.ie/explore/our-campuses/bolton-street/getting-here/>

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## What are my parking options?

TU Dublin is committed to sustainable travel and encourages all campus users and visitors to consider this when planning their travel.

- Car parking is available on streets adjacent to the Bolton St. Campus or in Q-Park Parnell Street Car-Park.
  - You can drop off stands and leaflets first at Bolton St (King's Inn Entrance) before parking your car.
  - Please note all nearby car parks are privately owned and clampers operate at all Times - so keep an eye on your ticket time.
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## What time can I arrive at?

- Companies can set up from 11:00 am.
  - Members of the TU Dublin Career Development Centre Careers team and Student Ambassadors will be available throughout the event to assist you.
  - They will be wearing red hoodies with a TU Dublin logo on the front.
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## What is included in the cost of attendance?

- Exhibition table and chairs
  - Backdrop space
  - Refreshments
  - WiFi access
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## How many of us can attend?

- A maximum of three company representatives may attend the on-campus event.

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**What sort of stands/backdrops can I bring?**

- Exhibition stands should not exceed 6 feet in width or be larger than two standard pull-up stands.
- Large exhibition stands/displays cannot be accommodated.

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**Will I have access to electrical sockets?**

- Access to power points cannot be guaranteed.
- Please ensure all your devices are fully charged before attending.

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**What other materials can I bring?**

- Please bring tape to safely secure any cables.
- Regarding brochures and hard copy items, TU Dublin encourages sustainable practices. Please consider the types and quantities of materials you bring.

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**Is it okay if the name on my ticket or registration doesn't match the person who attends?**

- Yes, changes in personnel on the employer stands are welcome and accommodated.

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**What if I need to cancel my booking?**

- You can cancel on Eventbrite at least 30 days in advance to receive a full refund.
- If cancellation is less than 30 days before the event, full attendance fees apply.
- No refunds for no-shows on the day of the Fair.

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**Do I need to send you insurance documents?**

- TU Dublin's insurance policy covers all attending employers/organisations and activities related to the careers/recruitment fair.
  - You do not need to provide indemnity insurance certificates.
  - However, please check with your own insurers to ensure your professional indemnity and public liability policies cover this event.
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### **Event photographs**

- Photographs and videos will be taken for promotional use on our website and social media channels (LinkedIn, Instagram, Facebook, TikTok, Twitter).
- If you prefer not to be included, please inform the photographer and step out of group shots.

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### **How can I contact the organiser with any questions?**

- For queries or access requirements, email: **careers@tudublin.ie**
- For urgent assistance on the day, call: **+353 1 220 5297**
- Career Development Centre staff and Student Ambassadors will be on site to assist before and during the event