

LOVE YOUR CAREER



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WORKSHOP TITLE:
**Boost your CV during
Covid**



Keep Well

- This is temporary and will pass – focus on the here and now
- Keep Happy, Healthy and Grounded
- Continue to study and do the best you can
- Get help you need

First things First

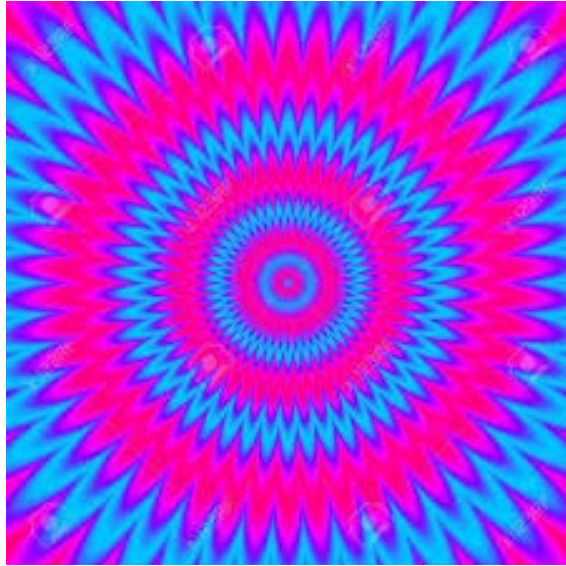
- **Begin with the end in mind**
- **Work backward to move forward**
- **So what can I do *right now*?**





Do a skills audit – look for gaps

- Build soft skills – eg from interests, volunteering, work...
- Take online courses
- Complete relevant CPD training for your industry
- Keep up to date with new technologies
- Learn to drive



Online Resources

Free online classes:

<https://www.udemy.com/>

<https://www.ics.ie/news/icdl-free-online-courses-covid-19>

<https://www.edx.org/>

<https://www.futurelearn.com/>

<https://www.coursera.org/>

<https://alison.com/>

<https://online-learning.harvard.edu/>

<https://ocw.mit.edu/index.htm>

Gain experience & Give to Society

because I can't get a job because I don't have experience

- Gain experience, paid, unpaid
- Make your own experience
- Get involved with your community and in projects with others
- Gain voluntary experience – see:
www.volunteer.ie/
www.gov.ie/en/publication/72694e-helping-in-the-community-during-covid-19/
- Maybe write a blog post about your role. Or contribute to a trade magazine.
- Add an article on LinkedIn

Remote Opportunities

- [Remote Job Websites](#)

www.remotejobsireland.com

<https://www.jobs.ie/remote-jobs>

<https://remote.co/remote-jobs/>

60 best remote job websites -

<https://www.ryrob.com/remote-jobs-websites/> -

<https://www.creativelive.com/blog/best-sites-finding-remote-jobs/>

<https://www.linkedin.com/jobs/work-at-home-jobs>



Enhance your knowledge



- Research areas/industry of interest to you
- Get a mentor
- Keep up to date with changes in industry
- Attend virtual events to keep abreast
- Follow trade associations, professional bodies and specialist groups on social media
- Build / Enhance LinkedIn Profile
- Network with professionals and alumni



"A survey of successful job hunters revealed that the most successful job seekers spent time talking to people in various businesses and organisations before they began actively seeking employment"

*Richard Bolles:
"What Colour is your Parachute?"*

TU Dublin Alumni

- Join Alumni Association –TU Dublin Alumni
- www.linkedin.com/alumni function - ‘Find alumni’
- Defaults to your university – TU Dublin ‘School’
- Click on students /alumni
- Search by Key word e.g. ‘Marketing’
- Filter search results by what people do/ where they work/ what they studied, where they are located worldwide, etc.



Final Advice



- Build a great CV and Cover Letter
- Plan and perfect your portfolio
- Mirror you application to chosen industry
- Prepare for interviews – online, phone, face to face
- Identify ways you meet the job spec
- Keep up your hobbies – diversify into new ones



Useful Resources

- www.tudublin.ie/careers
- www.gradireland.com
- My Qualification What Next Series
- Tailored CVs and Cover Letters
- Resources section on tudublin.ie/careers