

Appendix I: Non-EEA Scholarships

2. Introduction / Context

Scholarships are designed to recognize and support students who demonstrate exceptional academic achievement, leadership, community involvement, and leadership. This policy aims to provide clear guidelines for eligibility, application processes, and the awarding of scholarships.

3. Purpose

The purpose of this Policy is to outline the criteria, procedures, and requirements for awarding scholarships to students at TU Dublin.

4. Scope

This policy relates to non-EEA nationals undertaking programmes of study at Level 8 or Level 9 (Masters programmes) only.

This policy does not comprehend students undertaking research at MPhil or Doctoral levels in the University.

5. Definitions

Non-EEA refers to citizens of countries outside the European Economic Area, Switzerland and the Common Travel Area of Ireland and the UK.

Level 8 awards refer to NFQ Level 8 awards.

Level 9 awards at Masters level refer to NFQ level 9 awards with the title of Masters and, exclude higher diplomas and higher certificates.

6. Policy Details:

6.1 Policy Overview

Types of Scholarships:

The university may offer the following types of scholarships:

- **TU Dublin Undergraduate Global Entry Scholarships:** Awarded annually to five undergraduate students, each to the value of €2,000 per year for the duration of the degree programme, subject to satisfactory academic progression and continued full-time registration. Scholarships are awarded on the basis of academic excellence, including exceptional high-school examination performance (e.g. IB, EB or equivalent), or equivalent academic achievement.
- **TU Dublin Postgraduate Global Entry Scholarships:** Awarded annually to 15 postgraduate students, each to the value of €2,000 for a duration of one year. Scholarships are awarded on

the basis of academic excellence, including a first-class honours degree or equivalent academic achievement.

- **Faculty Excellence Scholarships:** Awarded annually to five postgraduate students, each to the value of €5,000 for a duration of one year. Scholarships are awarded by Faculties to candidates who demonstrate outstanding academic excellence and leadership potential, aligned with University strategic priorities as determined by the relevant Faculty Executive.

6.2 Policy Details

Eligibility Criteria:

To be eligible for a University Global Entry scholarship at TU Dublin students must meet the following basic requirements:

- Applicants must be citizens of a non-EEA country, as demonstrated by their passport.
- Applicants may not hold permanent residency of an EU member state.
- Be admitted to TU Dublin as a full-time student.
- Demonstrate outstanding academic performance at high-school an exceptional high-school examination (e.g. IB, EB *etc.*) or undergraduate level and be awarded a first-class honours degree, or equivalent
- Agree to act as an Ambassador for the University and their Faculty/School during the course of their studies.
- The scholarship may be in the form of a discount of the published fee for the programme and will not cover any other additional costs (such as, but not limited to travel, living expenses, insurance, visa costs *etc.*). No monies will be paid directly to the student or any third party, in *lieu* of the scholarship.
- Applications will be notified on the University website and applicants must submit their application through the designated system.
- Applications will only be considered for applicants who possess a “full offer” at the time of the scholarship application. Candidates with conditional offers will not be considered.
- All valid applications will be considered by a panel appointed by XXX. The panel will establish its own criteria for awarding scholarships and decisions of the panel will be final.
- Candidates will be notified of the outcome of their application no later than the 31st of May prior to the commencement of the new academic year.
- Successful candidates will be issued with a “letter of scholarship” which may be used for visa application, if the candidate is from an entry visa required country.
- In Semester 1 of each academic year, successful candidates will be invited to an award ceremony.

To be eligible for a Faculty Excellence scholarship at TU Dublin students must meet the following basic requirements:

- Applicants must be citizens of a non-EEA country, as demonstrated by their passport.
- Be admitted to TU Dublin as a full-time student.
- Demonstrate outstanding academic performance at undergraduate level and be awarded no less than a 2.1 honours degree.

- Agree to act as an Ambassador for their Faculty/School during the course of their studies.
- The scholarship will be in the form of a discount on the published fee for the programme and will not cover any other additional costs (such as, but not limited to travel, living expenses, insurance, visa costs *etc.*)
- Applications will be notified on the University website, and applicants must submit their application through the designated system.
- Applications will only be considered for applicants who possess a “full offer” at the time of the scholarship application. Candidates with conditional offers will not be considered.
- All valid applications will be considered by a panel appointed by Faculty Dean. The panel will establish its own criteria for awarding scholarships which should be consistent across all Faculties of the University, and decisions of the panel will be final.
- Candidates will be notified of the outcome of their application no later than the 31st of May prior to the commencement of the new academic year.
- Successful candidates will be issued with a “letter of scholarship” which may be used for visa application, if the candidate is from an entry visa required country.
- In Semester 1 of each academic year, successful candidates will be invited to an award ceremony.

6.3 Approval process

- The number of Merit Based University Scholarships to be awarded in any academic session will be determined by the UET, prior to the commencement of the academic session.
- The number of Faculty Scholarships to be awarded in any academic session will be determined by the Faculty Executive subject to available funds, prior to the commencement of the academic session.

6.4 Change Process

Outline the approach to reviewing and updating the document, and detail how and when the policy will be reviewed for updating to ensure continued relevance.

7. Related Documents

Need TOR for Scholarship Panels

Need appointment process for Scholarship panels

Need criteria for selecting successful candidates

Need process for notifying successful candidates, production of letters, notifying registrations, Fees & Income Office and host award ceremonies.

Appendix II: Draft Non-EEA Fee Discounts

2. Introduction / Context

This document provides a policy basis for the agreement of reduced or discounted fee rates for students whereby the funding for tuition is provided by a third party outside of Ireland, such as a government, government agency, university or an enterprise.

3. Purpose

The document aims to provide a policy based consistent approach to

- Identification of third party cohorts to which discounts may apply
- The level of discount(s) and limitation(s) that may apply
- The authorization of discounts, and
- Documentation, records and procedures for the application and invoicing of discounted fees

4. Scope

This policy relates to non-EEA nationals funded by a third-party undertaking full-time programmes of study in the University.

This applies to cohorts of students that would normally pay the non-EEA rate of fees, and the sponsor/funder is outside of the State of Ireland.

This policy does not comprehend students from within the EEA/UK regions.

This policy does not apply to parties to which the University has an agency agreement for which a commission is payable.

5. Definitions

Undergraduate: Undergraduate means a major award at Level 6, Level 7 or Level 8 of the Irish National Framework of Qualifications. The University's International Foundation Programmes (Level 6 SPA) are comprehended by this policy but not Bridging Programmes.

Postgraduate: Postgraduate means a major award at Level 9 of the Irish National Framework of Qualifications. Separate policies may apply for graduate research programmes.

Discount: Discount means a reduction in the published University fee, as approved by Governing Body.

Third-Party: Third-party means a body corporate that funds the tuition for a cohort of students studying in the University.

Government: A government is understood to mean a body which has the right to make laws, enforce them for a specific geographic area/region and is recognized *de facto* or *de jure* by the Government of Ireland.

University: A university is a public or private higher education institute that provides awards at Bachelor, Master and/or Doctoral levels, or equivalent established by statute or regulated by statute in its country of establishment.

Enterprise: A body corporate established in accordance with local laws and regulations in which the body is registered to transact business. It may be established in the form of a state-owned enterprise, a for-profit enterprise, a not-for-profit enterprise or a philanthropic body, but not a sole trader.

6. Policy Details:

6.1 Policy Overview

This policy provides a basis on which discounted fee rates may be applied to cohorts of students funded by third parties outside the non-EEA region. It sets the rate of appropriate discounts applicable and under what circumstances they may be applied. It stipulates which officer(s) of the University are authorized to negotiate such discounts. It stipulates the documentation required to put in place with third parties to apply any discounts and what records are to be retained by the University for audit or internal review.

6.2 Policy Details

From time-to-time the University may elect to enter a written contract to offer discounted fees to cohorts of non-EEA students that are funded by a third-party.

- Discounts will apply for the duration of study and between award levels up to and including Level 9.
- Discounts will not apply to repeat fees, save when a student is repeating a full year, supplemental exam fees or other non-tuition charges by the University.
- A discount of 10% of the published non-EEA fee may be applied to collaborative partnerships (such as 3+1, 2+2 programmes, *etc.*) or articulation agreements with universities without a minimum number of students and recorded in the written agreement.
- Discounts are not applicable to programmes delivered jointly with other universities or higher education institutions in Ireland.
- Discounts cannot be applied retrospectively.
- Discounted fees are not applicable to micro credential programmes or programmes developed and delivered for a particular sponsor.

The following are the discount rates applicable to eligible cohorts of students:

# Sponsored Students	Percentage Discount
5 to 24	10%
25 to 35	12.5%
> 35	15%

The following criteria apply for a discount to be eligible:

- The group must commence during one academic year
 - As a single cohort for the September intake
 - As a single cohort for the January intake, or
 - As a combination of the September and January intakes in the same academic year
- The number of sponsored students may not be accumulated between years.
- The number of students associated with a sponsor will be based on the registered students on the 31st of October and/or the 28th of February, in a given academic year.

6.2.1. Proposing A Sponsor

An officer of the University at a grade of Assistant Principal Officer, or higher may propose a possible sponsor to the UET Representative.

The University will determine what sponsors may be eligible for discounted fees against criteria, such as but not limited to.

- The entities standing legally in its country of establishment
- Its financial standing
- Its policies on equality, diversity and inclusion
- Its policies on sustainable development and climate action

The proposing officer should seek advice from Ireland's diplomatic and/or consular missions accredited to the country of establishment of the proposed sponsor body, prior to making a proposal.

6.3 Approval process

The UET Representative may approve a sponsor body on the advice of the proposing officer.

The UET Representative may seek advice from other parties within or outside the University before approving a new sponsor body.

The UET Representative will notify UET following the approval of a new sponsor body.

The University will retain and may publish a list of approved sponsor bodies.

The UET Representative may remove an approved sponsor body of their own accord or advice from a member of the UET and notify the UET of the decision and the reason(s) for the removal.

Criteria for removal from the list of approved sponsor bodies may include but not be limited to.

- Nonpayment of monies owed by the sponsor body
- Ethical or legal changes by the sponsor body that are contrary to the University's values
- Advice from an Irish government department
- Any such criteria that may bring the University's name into disrepute

6.4 Change Process

The policy will be reviewed three years after its adoption by Governing Body.

The UET Representative may request a review at any point to reflect legislative or policy changes that may materially affect this policy.

7. Related Documents

Non-EEA Fee Policy

Need template for proposing and approving a new sponsor body

Need template for agreement with sponsor bodies

Need process for removing a sponsor.

Need process for notifying Admissions and Fees & Income Office

Need process for setting up third party sponsor in Finance system

Need process for issuing invoices and credit control

Appendix III: Draft Diaspora Fee Model

2. Introduction / Context

This document provides a policy basis for charging fees to Irish/EU/EEA/Swiss/UK nationals that, due to their residency would normally be charged Non-EEA Fees for the first three years of undergraduate and then would be eligible for EU fees in the fourth year of their studies.

It seeks to offer an annualised fee structure over the four years, thereby reducing the capital and interest when raising loans to fund tuition.

3. Purpose

The document aims to provide a policy based consistent approach to

- Identification of applicants to which the fee model may apply
- Documentation, records and procedures for the application and invoicing of fees

4. Scope

This policy relates to Irish/EU/EEA/Swiss and UK nationals (*i.e.* passport holders) that are domiciled/reside outside the Ireland/EU/EEA/Swiss and UK, seeking to undertake full-time undergraduate programmes of study in the University.

This applies to applicants that would normally pay the non-EEA rate of fees for their first three years and would be eligible for EU fees in their fourth year.

This applies to programmes of study greater than three years.

This policy does not comprehend British National Overseas passports, or their dependents.

5. Definitions

Undergraduate: Undergraduate means a major award at Level 6, Level 7 or Level 8 of the Irish National Framework of Qualifications. The University's International Foundation Programmes (Level 6 SPA) are comprehended by this policy but not Bridging Programmes.

6. Policy Details

6.1 Policy Overview

This policy provides a basis for charging fees to Irish/EU/EEA/Swiss/UK nationals that, due to their residency would normally be charged Non-EEA Fees for the first three years of undergraduate and then would be eligible for EU fees in the fourth year of their studies.

It seeks to offer an annualised fee structure over the four years, thereby reducing the capital and interest costs when raising loans to fund tuition.

6.2 Policy Details

Applicants eligible for this rate the amortised fee will be charged at the following rate for each year of their programme of study.

Four-year Programmes: Annual fee = $(3 \times (\text{Year 1 fee}) + \text{EU Fee})/4$

Example: Non-EEA Fee = €14,500, EU Fee = €3,819, Annualised Fee = €11,830 (rounded)

Five-Year Programmes: Annual fee = $(3 \times (\text{Year 1 fee}) + 2 \times (\text{EU Fee}))/5$

Example: Non-EEA Fee = €14,500, EU Fee = €4,450, Annualised Fee = €10,480

6.3 Change Process

The policy will be reviewed three years after its adoption by Governing Body.

The UET Representative may request a review at any point to reflect legislative or policy changes that may materially affect this policy.

7. Related Documents

Non-EEA Fee Policy

Need process for notifying Admissions and Fees & Income Office

Need process for issuing invoices and credit control