

Name: _____

Introduction

The Certificate of Professional Experience is a record of the candidate's professional experience.

This Certificate of Professional Experience must be signed by an employer's representative to confirm the candidate has undertaken the activities recorded overleaf whilst in their employment. A letter of support from the employer to accompany the Certificate would also assist the Professional Examiners.

Supervision of experience must be by an architect or other registered construction professional in the jurisdiction in which experience has taken place

A separate Certificate must be submitted in respect of each employment in which the candidate has obtained professional experience.

Endorsement

This is to certify that the following person has undertaken the professional experience listed below under my direction and to my satisfaction.

From (date):	
To (date):	
Employer (name):	
Business Address:	
Email:	Tel:
Employers Supervising Representative:	
RIAI registration number:	
Signature:	Date:

Schedule of projects undertaken with this employer.

Please list and number all projects undertaken with this employer and provide a short (100 word) project synopsis together with other core details:

Project No.	Project Name:	
	Location:	
	Type of Project:	
	Approx. Value of Works:	
	Type of Building Contract (if known):	
	Project Synopsis:	

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	Location:	
	Type of Project:	
	Approx. Value of Works:	
	Type of Building Contract (if known):	
	Project Synopsis:	

Cut and Paste Tables as Required

Schedule of activities based on RIAI Plan of Work

Note: Using project reference numbers from previous section(s) identify for each project in what project stages you had significant personal responsibilities for action. In particular, note where and how you contributed to problem solving and decision making.

<i>Stage 1</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 2</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 3</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 4</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 5/</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 6/7</i>	<i>Project Ref no.</i>	<i>Activity</i>

<i>Stage 8</i>	<i>Project Ref no.</i>	<i>Activity</i>